

KINGSLEY NEIGHBOURHOOD PLAN STEERING GROUP
MINUTES OF THE MEETING HELD IN HURST METHODIST CHAPEL ON
3 APRIL 2018 AT 7.30PM

Attending: John Carson (Chair)
 Claire Jones (KPC and Secretary)
 Clive Jones
 Danny Moores (KPC)
 Richard Colin
 Sue Whitby
 Stuart Begg
 Vic Wodhams

ITEM		ACTION
1	<p>Welcome and apologies</p> <p>Apologies were received from Zarine Jewell-Liggins, David Molyneux (KPC) and John Hutchison.</p>	
2	<p>Agreement of previous minutes and matters arising</p> <p>The previous minutes were agreed with just one amendment – under item 8, it was agreed that the information collated would include SSSI's but it would also include any other environmental information that may be relevant to the plan.</p> <p>Stuart Begg and Vic Wodhams agreed to become members of the steering group and signed the declarations of interest form.</p>	
3	<p>Declarations of interest</p> <p>Claire agreed to circulate an electronic copy of the signed declarations of interest form to all members of the steering group for information.</p> <p>No additional interests were declared at the meeting.</p>	CLJ
4	<p>Area designation update</p> <p>Danny Moores outlined that Cheshire West and Chester Council had written to the Parish Council to confirm that the Kingsley Neighbourhood Area was approved and designated on 29 March 2018.</p> <p>Claire will circulate the correspondence received from CW&C for information.</p> <p>Further information can also be seen on the CW&C website here: http://consult.cheshirewestandchester.gov.uk/portal/cwc_ldf/np/na</p>	CLJ
5	<p>Questions for CW&C on Local Plan Parts 1 and 2 and their applicability to Kingsley and presentation by Stuart Begg</p> <p>Stuart gave a presentation on some of the main elements of the Local Plan that related to Kingsley. This included aspects such as local service centre designation, green belt protection, sustainable construction, character and design, brownfield development and the National Planning</p>	CJ

	<p>Policy Framework. He also showed a series of maps highlighting the boundaries of the village, the conservation area and other relevant aspects such as recreational land and historic buildings. A copy of the presentation will be circulated.</p> <p>Following this useful background information, it was agreed that everyone would send any further questions for CW&C planning officers to John C. These questions will be summarised at the next meeting and CW&C will be invited to attend the June meeting.</p> <p>Danny agreed to send round details of how to access local planning applications via the CW&C website. Two current applications were referred to specifically as follows: Brook House Farm, Mill Lane – 18/00875/OUT https://pa.cheshirewestandchester.gov.uk/online-applications/simpleSearchResults.do?action=firstPage Kingsley Mill, Mill Lane – 18/00909/FUL https://pa.cheshirewestandchester.gov.uk/online-applications/simpleSearchResults.do?action=firstPage</p> <p>Claire agreed to find out how much scope we had in the plan to cover fracking.</p>	<p>SB</p> <p>All/JC</p> <p>DM</p> <p>CJ</p>
6	<p>SSSI List</p> <p>Richard has circulated some initial environmental information on local geology, hydrogeology and ecology. He has also listed the ancient monuments, listed buildings, footpaths and rights of way within the village boundary. Danny and Richard agreed to continue with their research in this area.</p>	RC/DM
7	<p>Public consultation sub group report and draft questionnaire</p> <p>An article on the NP was included in the latest edition of Kingsley News and various posters have been displayed around the village.</p> <p>David M to ask collation group for Kingsley News if they would be happy to circulate a questionnaire in due course.</p> <p>Zarine has circulated a revised copy of the initial questionnaire and any comments should be sent to the sub group by 20 April. It was agreed that it should be piloted on family and friends before being circulated to all respondents. Sub group to bring the pilot version to the May meeting.</p> <p>Comments raised at the meetings were:</p> <ul style="list-style-type: none"> • The 'area' should be defined in questions 6 and 7 • Specify 'where' in question 8 • It was important to highlight that all responses should be land-use based in order to avoid lots of comments about dog fouling, pot holes, speeding, etc. Suggest making this very clear in the preamble and perhaps using some of the context in Stuart's presentation to help illustrate the parameters of the plan. 	<p>DMO</p> <p>ALL</p> <p>ZJL/SW/ JC</p>
8	<p>Project plan update and key stages process map</p> <p>DM to continue putting key dates into the plan and crossing off any</p>	DM

	completed tasks. Area designation element could now be updated. JC has completed and circulated the key stages process map.	
9	Project resources/Locality funding Claire to bring 'shopping list' of those elements we may need to pay for to complete the plan (e.g. consultation, printing, professional advice, design) to next meeting.	CJ
10	NP logo Various ideas were discussed and Richard agreed to bring some mock designs to the next meeting.	RC
11	AOB Nothing was raised.	
12	Date of next meeting To be held at the Hurst Chapel at 7.30pm on Monday 14 May 2018.	