

KINGSLEY NEIGHBOURHOOD PLAN STEERING GROUP
MINUTES OF THE MEETING HELD IN THE HURST METHODIST CHAPEL ON
13th MAY 2019 AT 7.30PM

Attending: John Carson (Chair)
 Claire Jones (KPC and Secretary)
 Danny Moores (KPC)
 Stuart Begg
 Zarine Jewell-Liggins
 Richard Colin
 Vic Wodhams

	ITEM	ACTION
1	<p>Welcome and apologies</p> <p>Apologies were received from Sue Whitby, Clive Jones and David Molyneux (KPC).</p>	
2	<p>Agreement of previous minutes and matters arising</p> <p>The previous minutes were agreed.</p> <p>Actions completed/in progress and carried over from previous meetings:</p> <ul style="list-style-type: none"> • It was noted that our 2.5 days free support from CW&C via CCA had now come to an end. Any future support from Lucy Hughes would be paid for from our Locality grant (£315 total); • CLJ to continue to explore the group's spending decisions with the parish council at a forthcoming meeting; • It was noted that John Jordan had sent his apologies. JC to invite him to the next meeting; • It was agreed that the presentation material would not be displayed at the Hurst Chapel given the good attendance at both drop-in events. 	<p>CLJ JC</p>
3	<p>Declarations of interest</p> <p>No declarations were received.</p>	
4	<p>Cheshire Wildlife Trust report – draft policies</p> <p>DM outlined that there were 7 main recommendations in the report. These included providing links between the existing wildlife corridors and the identification of any wildlife areas of high or medium value outside of these corridors. DM agreed to provide any questions for the main questionnaire in relation to the recommendations.</p>	<p>DM</p>

5	<p>Village Character Assessment update</p> <p>No further update. CJ to continue work.</p>	CJ
6	<p>Agreement of Vision and Objectives and Main Questionnaire</p> <p>It was outlined that 2 meetings had been held to discuss drafting the main questionnaire. The first had been held on 23 April at the Red Bull attended by CLJ, CJ, DM and SW. The second meeting with Lucy Hughes (CCA) had been held on 8 May and attended by CLJ and CJ. A separate note of these meetings had been circulated.</p> <p>The amendments to the draft vision and objectives were discussed and a number of changes were proposed which would be included in the draft questionnaire. Discussions were also held on each element of the questionnaire.</p> <p>Given the level of interest expressed about the conservation area at the drop-in events, some debate was held in terms of whether to ask any specific questions about it in the questionnaire. Lucy Hughes had advised that we might be better to explore this independently from the neighbourhood plan. DM agreed to obtain some further advice.</p> <p>CLJ requested any comments on both the vision and objectives and the questionnaire by 22 May. It was agreed that a final draft version would be circulated to the group and to Lucy Hughes before the next meeting. It was proposed to send out the questionnaire in July. VW to check circulation arrangements with the Kingsley News team. VW also to consider how we may use existing/new banners to advertise this next phase.</p> <p>ZJL to get some quotes for printing the questionnaire - £300 remains in the budget for this.</p>	<p>DM</p> <p>All/CLJ</p> <p>VW</p> <p>ZJL</p>
7	<p>Communications</p> <p>ZJL to prepare a short article for Facebook and the next edition of Kingsley News outlining that further information about the plan is now available on the village website.</p> <p>Zarine to e-mail all contacts copies of the slides using our gmail account.</p>	<p>ZJL</p> <p>ZJL</p>
8	<p>Project budget update</p> <p>CLJ to chase payments to Merseyside Printers and SW with Parish Clerk.</p> <p>CLJ to forward invoice for Hurst room hire to Parish Clerk (£60).</p>	<p>CLJ</p> <p>CLJ</p>
9	<p>AOB</p> <p>Nothing was raised.</p>	

10	Date of next meeting To be held at the Hurst Chapel at 7.30pm on Monday 10th June.	
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