

KINGSLEY PARISH COUNCIL

**MINUTES OF THE MEETING OF KINGSLEY PARISH COUNCIL HELD
IN THE KINGSLEY COMMUNITY CENTRE ON TUESDAY**

19 April 2016 AT 7.30PM

Present: Councillor S Billows
Councillor F Crane
Councillor D.Crossley
Councillor D Fletcher
Councillor C.Jones (Chairman)
Councillor D.Moores (Vice Chairman)
Councillor C.Pownall
Councillor D Vickers
Councillor R Wilson

In attendance: Mrs J Preston (Clerk)

MEETING No 9

REF.	DISCUSSION	ACTION
16/051	Apologies for Absence Councillor G Warburton	
16/052	Minutes of the Meeting held on 15 March 2016 The Minutes were approved and signed by the Chairman as a true and correct record.	
16/053	Matters Arising from the Minutes No matters arising.	
16/054	Minutes of the Parish Meeting held on 15 March 2016 The Minutes were approved and signed by the Chairman as a true and correct record.	
16/055	Matters Arising from the Minutes No matters arising.	
16/056	Declaration of Interests (Existence and nature with regard to items on the agenda). No Declarations	

16/057	<p>Chairman's Remarks</p> <p>None.</p>	
16/058	<p>Opportunity for the Public to Speak.</p> <p>The Chairman welcomed Angela Garrard from Partner Construction who attended the meeting to explain who Partner Construction are and what they do.</p> <p>Partner Construction provide affordable housing from Scotland to the M5. They have already been involved in affordable housing within Kingsley at Paddock View which was a successful build and eventually heavily oversubscribed. As from 1 April the Government has stopped rented grant funding and only shared ownership can now be considered. Partner Construction would provide a survey of the residents of Kingsley to ascertain whether there is a need for affordable housing in the parish which would be carried out by independent consultants.</p> <p>Cheshire West and Chester are keen for more affordable housing in the area and would be involved in a strict vetting process of the prospective buyers who would be Kingsley residents, related to Kingsley residents, employed in or returning to the parish.</p> <p>The company has now been approached by two landowners who wish to be considered for such a scheme of up to 14 units, only one site would be chosen if suitable.</p> <p>The Parish Council agreed to Partner Construction organising and paying for the survey of residents to be carried out over the next three months and for Angela to then return to the Parish Council with the survey findings.</p> <p>The Chairman thanked Angela for her presentation and Ms Garrard then left the meeting.</p> <p>Councillor Moores updated the Council with regard to the Co-op store and future development. There has been no response from Mrs Harvey with regard to either using her land for parking or for an enlarged Co-op. Therefore the Co-op is now contacting BT with regard to considering developing land belonging to BT.</p> <p>The Chairman asked whether a Councillor would prepare a paper on Affordable Housing and a Neighbourhood Plan for the next meeting. Councillor Pownall agreed to do so.</p> <p>Proposed by Councillor Fletcher, seconded by Councillor Jones and was unanimously agreed.</p>	CP

16/059	<p>Planning Issues</p> <p>1. COUNCIL TO NOTE PLANNING DECISIONS MADE BY THE BOROUGH COUNCIL.</p> <p>1600979//FUL Edenholme 2Chapel Lane Kingsley</p> <p style="text-align: center;">APPROVED</p> <p>16/00405/FUL Fir Tree House Norley Rd, Kingsley</p> <p style="text-align: center;">APPROVED</p> <p>2. APPLICATIONS FOR CONSIDERATION</p> <p>None</p>																																																									
16/060	<p>Finance</p> <p>(a) Resolution to agree membership of CHALC for a further year. RESOLVED That membership of CHALC be paid for 2016/2017. Proposed by Councillor Fletcher, seconded by Councillor Crossley unanimously agreed.</p> <p>(b) Cllrs agreed the following payments and signed cheques:-</p> <table border="0"> <tr> <td>J Preston New Office Computer (Ebuyer)</td> <td>475.95</td> <td>2762</td> <td>***</td> </tr> <tr> <td>HMRC</td> <td>104.00</td> <td>2763</td> <td></td> </tr> <tr> <td>Suez (was SITA)</td> <td>26.16</td> <td>2764</td> <td></td> </tr> <tr> <td>Scottish Power</td> <td>29.76</td> <td>2765</td> <td></td> </tr> <tr> <td>Councillor Fletcher Key cutting</td> <td>10.00</td> <td>2766</td> <td></td> </tr> <tr> <td>CHALC Membership</td> <td>551.95</td> <td>2767</td> <td></td> </tr> <tr> <td>SLCC Membership</td> <td>88.00</td> <td>2768</td> <td></td> </tr> <tr> <td>D Malley (Payroll Invoice)</td> <td>102.00</td> <td>2769</td> <td></td> </tr> <tr> <td>Clerk Admin Expenses include extra £21.43</td> <td></td> <td></td> <td></td> </tr> <tr> <td>re new computer</td> <td>60.31</td> <td>2770</td> <td></td> </tr> <tr> <td>A Walker (April)</td> <td>160.00</td> <td>2771</td> <td></td> </tr> <tr> <td>J Preston (April)</td> <td>256.41</td> <td>2772</td> <td></td> </tr> <tr> <td>BT</td> <td>25.94</td> <td>D/D</td> <td></td> </tr> <tr> <td>Groundworks Outdoor Gym & Path</td> <td>4026.00</td> <td>2773</td> <td></td> </tr> </table> <p>*** Cheques signed prior to the meeting</p>	J Preston New Office Computer (Ebuyer)	475.95	2762	***	HMRC	104.00	2763		Suez (was SITA)	26.16	2764		Scottish Power	29.76	2765		Councillor Fletcher Key cutting	10.00	2766		CHALC Membership	551.95	2767		SLCC Membership	88.00	2768		D Malley (Payroll Invoice)	102.00	2769		Clerk Admin Expenses include extra £21.43				re new computer	60.31	2770		A Walker (April)	160.00	2771		J Preston (April)	256.41	2772		BT	25.94	D/D		Groundworks Outdoor Gym & Path	4026.00	2773		
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16/061	<p>Borough Councillor Report Borough Councillor unable to attend the meeting.</p>							
16/062	<p>Playing Field Report Councillor Crossley reported that the Gym Project is progressing well although there has been some concern with regard to the quality of the path but Groundworks have confirmed that it is of a good standard and meets the necessary requirements.</p> <p>Tree planting is beginning with Anne and Charles of KU17 having planted some trees though unfortunately no young members of the Youth Club attended. St Johns School, the Cubs and the Guides all committed to planting some of the saplings.</p> <p>Councillor Jones confirmed that the Open Day for the Gym Project will be 2 July 2016 and that she will be arranging a meeting of volunteers within the next few days.</p> <p>Councillor Jones also stated that there may be some S106 funding available for the project and this could be used within a second phase of the Project for further equipment.</p>	CJ						
16/063	<p>Cemetery Report Nothing to report</p>							
16/064	<p>Transport/Highways Councillor Vickers reported that Cheshire West and Chester are ready to mark out the parking spaces around the Community</p>							

	<p>Centre. The footpath through the hedge between the Community Centre and the Horseshoe Public House will be hatched either side to allow access.</p> <p>There is no time frame with regard to the introduction of the 20 mph restriction on Middle Lane, Depmore Lane and by St John's School.</p> <p>Councillor Pownall confirmed that he attended the meeting at CWAC in March regarding the Town Farm Quarry which was attended by the four local councils and the Development Manager of CWAC. It is hoped that a meeting with the Quarry owners will be arranged with all parties concerned as the councils are still waiting for access to the survey of the site carried out by CWAC. The next meeting of the four local councils and the Development Manager at CWAC will be 29 April 2016 and Councillor Pownall will report on the meeting to the May Parish Council meeting.</p> <p>Councillor Pownall also reported that a resident of the parish fell outside the Community Centre on uneven pavements and was quite badly injured. Councillor Vickers will report the matter to CWAC who have already arranged to resurface the area.</p>	<p>CP</p> <p>DV</p>
16/065	<p>KU17 Action Plan 2106/2017</p> <p>The Chairman said it was positive to receive the Action Plan and hoped the plan will be progressed over the coming months.</p> <p>Councillor Billows said it was disappointing that no young people attended the Tree Planting session organised by Anne and Charles who are both very committed to the Youth Group. However both Councillor Billows and Councillor Crossley will be attending meetings with the Group during the year and will offer any help they can to ensure a positive way forward.</p>	SB/DC
16/066	<p>CiLCA Training Report for Parish Clerk</p> <p>Councillor Jones proposed CiLCA training for the Parish Clerk and to approve increased paid hours from 8 per week to 10 per week during the period of training. Costs of the course to be paid for by the Parish Council.</p> <p>RESOLVED That the Parish Clerk will undertake CiLCA training and will be paid an extra two hours per week during the period of training. Proposed by Councillor Crane, seconded by Councillor Pownall and unanimously agreed.</p>	JP
16/067	<p>Proposed changes to General Assistant Contract</p> <p>Councillor Moores reported that the General Assistant was employed to carry out various ground maintenance activities mainly in the cemetery. It is felt that the contract needs updating and the General Assistant is aware of the new contract and happy with its contents. It is proposed that the General Assistant should</p>	

	<p>undertake further duties around the Parish and it might be helpful for an Annual Task List to be produced showing some of the expanded duties such as general clearing of paths, clearing weeds, planting of planters and pruning etc. The General Assistant's salary to be increased to £7.45ph (Spinal Column Point 10) for a 7hr week. The General Assistant confirmed that he did not wish to take up a pension through the Parish Council. Councillor Warburton has agreed to undertake an Annual Appraisal with the General Assistant.</p> <p>Health and Safety matters to be investigated by Councillor Billows.</p> <p>It was agreed that Councillor Moores would produce the General Assistant's new contract for approval at the May meeting.</p>	<p>GW</p> <p>SB</p> <p>DM</p>
16/068	<p>Preliminary investigations into Landscaping The Cross Councillor Moores agreed to defer this report until the May meeting owing to time shortage.</p>	DM
16/069	<p>Middle Lane Playing Field A request had been made to Cheshire West and Chester for a transfer of the Middle Lane Playing Field from themselves to Kingsley Parish Council. The Council had asked for a break clause to limit the cost the Council, however Cheshire West and Chester felt unable to agree to these terms and so it was decided at the meeting not to proceed with an asset transfer of Middle Lane Playing Field. RESOLVED That the Parish Council would not proceed with the transfer of this land. Proposed by David Vickers, seconded by Sue Billows and unanimously agreed.</p>	
16/070	<p>Disciplinary & Grievance Policies Councillor Crane agreed to defer this report until the May meeting owing to time shortage.</p>	FC
16/071	<p>Health & Safety & Equalities Policy Councillor Billows agreed to defer this report until the May meeting owing to time shortage.</p>	SB
16/072	<p>Proposal to adopt KPC Funding Policy & Grant Scheme Councillor Crossley proposed that the Council developed a funding policy and introduced a community fund for the benefit of the people within Kingsley Parish. Applications would be considered by organisations from within the Parish and grants given once approved by the Parish Council RESOLVED to develop a funding policy in principle and draft the terms and conditions for a new Fund though further investigation needed into the S137 regulations. Proposed by Councillor Moores, seconded by Councillor Billows, with one abstention.</p>	

16/073	<p>Mid Cheshire Run – 28 April 2016 Councillor Moores proposed that the Parish Council contribute £50 towards two trophies, one for the first Kingsley woman and another the first Kingsley man to complete the run. These trophies would not be replaced each year but handed down annually to the next winning competitors. RESOLVED That the Parish Council would contribute £50 towards two trophies. Proposed Councillor Moores, seconded Councillor Vickers, with two abstentions.</p>	
16/074	<p>Correspondence</p> <p>(a) Invitation to INEOS mtg on shale extraction at Frodsham Community Centre 10 May. Councillor Pownall and Councillor Warburton to attend.</p> <p>(b) Cheshire Community Action Cheshire Community Action provide support and guidance to rural communities within Cheshire. They have invited Kingsley Parish Council to become a member for 2016/2017. They offer support to groups considering developing a Neighbourhood Plan and as this may be something Kingsley Parish Council will be considering in the future it was decided that the Parish should become a member of the Cheshire Community Action at an annual fee of £50. Proposed by Councillor Wilkins, seconded by Councillor Crane, unanimously agreed.</p> <p>(c) Kingsley Newsletter The Chairman asked Councillor Crossley to produce an update on the playing field project for the Kingsley Newsletter which he kindly agreed to do.</p> <p>(d) Councillor Jones reminded the Council that this was her last meeting as Chairman and that Councillor Moores would be applying to become Chairman at the May meeting. Councillor Jones asked other Parish Councillors to consider whether they would be interested in the post of Vice Chairman.</p>	<p>CP/GW</p> <p>JP</p> <p>DC</p>
	<p>Meeting closed at 10pm.</p>	

Signed:.....

Dated:.....