

KINGSLEY PARISH COUNCIL

MINUTES OF THE MEETING OF KINGSLEY PARISH COUNCIL HELD IN THE KINGSLEY COMMUNITY CENTRE ON TUESDAY

21 December 2016 at 7.30pm

Present: Councillor S. Billows
Councillor F. Crane
Councillor D. Crossley
Councillor D. Fletcher
Councillor C. Jones
Councillor D. Moores (Chairman)
Councillor C. Pownall
Councillor D. Vickers
Councillor G. Warburton
Councillor R. Wilson

In attendance: Mrs J. Preston (Clerk)

MEETING No 7

REF.	DISCUSSION	ACTION
16/206	Apologies for Absence	
16/207	Minutes of the Meeting held on 15th November 2016 The Minutes of the meeting held on the 15 th November were approved and signed by the Chairman as a true and correct record.	
16/208	Matters Arising None	
16/209	Declarations of Interest Register of Interests: Councillors are reminded of the need to update their register of interests and the need to disclose both the type of interest and its nature.	
16/210	Chairman's Remarks Councillor Moores welcomed Councillor Wilson back to the meeting after his recent absence. Councillor Moores thanked those who volunteered to help with the Christmas lighting. Kingsley Parish Council would especially like to thank Woodhouse Ltd (a local electrical, plumbing and heating contractors based in Frodsham for their	

	<p>help with the village Christmas lights this year. They generously gave their time, free of charge, to help test and fix the lights on the tree outside St John’s School and also the display at the Brow. Councillor Moores thanked Councillor Crossley for organising the car parking survey and Councillor Billows and Councillor Pownall who gave their valuable time in assisting Councillor Crossley. The Clerk was thanked for her successful bid for funding from the British Heart Foundation for 2 outside defibrillators for the Parish. Finally, the Chairman thanked all the Councillors for their assistance over the year and wished everyone a very Happy Christmas.</p> <p>The Chairman also alerted those present to a 5k run will take place through the village during the evening of 28 April 2017 organised by England Athletics as part of the England Road Championship series. It should be a high profile event and the Parish Council will try and support when and where it can and will encourage local businesses to take advantage of any opportunities that may arise.</p> <p>The Chairman then briefly raised the handling of external emails and sought clarification on whether Councillors felt that all emails should be circulated to all Councillors or whether they should be forwarded only to those specifically responsible for an area of work. Following a short discussion, it was resolved that apart from planning applications, which will be forwarded to all councillors, when an external email relates to a subject or topic which is the responsibility of a specific designated Councillor(s) then that email should be forwarded to the relevant Councillor only, who will then consider what (if any) action is required before presenting it and any recommendations to the full Council for approval. .</p> <p>RESOLVED THAT relevant external emails would be forwarded by the Clerk to designated Councillors.</p>	
16/211	<p>Opportunity for Public to raise issues No members of the public attended the meeting.</p>	
16/212	<p>Planning Issues</p> <p>1. Council TO NOTE the Planning decisions made by CWAC:</p> <p>16/03396/REM Land adjacent to Westbrook Cottages one dwelling APPROVAL</p> <p>2. APPLICATIONS FOR CONSIDERATION</p> <p>16/05201/FUL Chapel Works Bushells Lane Kingswood Glass link and garage conversion OBJECTION MADE</p> <p>16/05165/FUL Cowslips Pike Lane Kingsley Two storey rear extension NO COMMENTS</p> <p>Councillor Crossley reported that he had contacted CWAC regarding the fence at 2 Westbrook Road. A revised application is going to be made and any</p>	

	<p>enforcement will be carried out promptly.</p> <p>Councillor Moores stated that our response alongside those submitted by many others to the consultation on the CWAC Local Plan Part II is still being worked through by CWAC. The draft plan will be issued in Spring/Summer 2017 for further consultation when another opportunity for further comments by the public.</p>																																										
16/213	<p>Finance</p> <p>(a) To agree the following payments and sign cheques:</p> <table> <tr> <td>BT Office Telephone</td> <td>£ 28.05</td> <td>D/D</td> </tr> <tr> <td>Suez Recycling</td> <td>£ 27.97</td> <td>2859</td> </tr> <tr> <td>Archer Signs</td> <td>£ 54.54</td> <td>2860</td> </tr> <tr> <td>KU17</td> <td>£500.00</td> <td>2861</td> </tr> <tr> <td>Prologic Ltd</td> <td>£ 20.40</td> <td>2862</td> </tr> <tr> <td>Horticon Ltd</td> <td>£7084.80</td> <td>2863</td> </tr> <tr> <td>J Preston Dec Salary</td> <td>£322.86</td> <td>2864</td> </tr> <tr> <td>A Walker Dec Salary</td> <td>£192.04</td> <td>2865</td> </tr> <tr> <td>HMRC Tax</td> <td>£128.80</td> <td>2866</td> </tr> <tr> <td>J Preston Admin Expenses</td> <td>£ 47.42</td> <td>2867</td> </tr> </table> <p>Invoices paid prior to the meeting:</p> <table> <tr> <td>DD Forestry Christmas Tree</td> <td>£160.00</td> <td>2858</td> </tr> </table> <p>To note payments received:</p> <table> <tr> <td>G Pettit FD</td> <td>£445.00</td> </tr> <tr> <td>DT Turner FD</td> <td>£220.00</td> </tr> <tr> <td>Blackwells Stonemasons</td> <td>£ 75.00</td> </tr> <tr> <td>Scottish Power Wayleave Final Payment</td> <td>£142.80</td> </tr> </table> <p>Councillor Billows asked the Clerk to write to KU17 ensuring they understand that the payment of £500 is the final grant payment. Any further requirement for funding will need to be applied for through the Community Fund along with other applications.</p>	BT Office Telephone	£ 28.05	D/D	Suez Recycling	£ 27.97	2859	Archer Signs	£ 54.54	2860	KU17	£500.00	2861	Prologic Ltd	£ 20.40	2862	Horticon Ltd	£7084.80	2863	J Preston Dec Salary	£322.86	2864	A Walker Dec Salary	£192.04	2865	HMRC Tax	£128.80	2866	J Preston Admin Expenses	£ 47.42	2867	DD Forestry Christmas Tree	£160.00	2858	G Pettit FD	£445.00	DT Turner FD	£220.00	Blackwells Stonemasons	£ 75.00	Scottish Power Wayleave Final Payment	£142.80	JP
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16/214	<p>Borough Councillor Remarks</p> <p>None</p>																																										
16/215	<p>Playing Field Report</p> <p>Following the completion of the tree survey by CWAC, Councillor Fletcher will now obtain quotes from tree surgeons so that we can consider undertaking the works that were identified.</p> <p>Councillor Moores will get a quote from Woodhouse Ltd regarding the repair of the faulty lights on the playing field.</p> <p>Councillor Jones produced a report on the requirement for a new Noticeboard at the Playing Field. It would enable the council to ensure relevant information is kept up to date and would also allow the public to display notices. –There were 3</p>	<p>DF</p> <p>DM</p> <p>CJ</p>																																									

	<p>options depending on the material and it was decided to purchase an Aluminium Noticeboard at the cost in the region of £875.</p> <p>Nick Mort Builders Ltd will erect the Noticeboard and move a portion of fencing to allow wheelchair access for £380 + VAT.</p> <p>Councillor Fletcher proposed the purchase of the Noticeboard and using Nick Mort Builders Ltd. Seconded by Councillor Crane.</p> <p>RESOLVED THAT an Aluminium Noticeboard be bought for the Playing Field.</p> <p>Councillor Jones informed the Council of progress regarding purchasing further outdoor play equipment. Depending on funding it could consist of a grown up swing, climbing frame and/or a zip wire. CWAC are holding £3248 (\$106 funds) which needs to be accessed as soon as possible. Councillor Jones will arrange meetings with Horticon and Wicksteed in the New Year. Funding may be available from Tesco with the Bags of Help scheme and it was suggested to approach the Round Table for assistance.</p> <p>The Council agreed that Councillor Jones should carry on working on the project and to apply for funding from the CWAC Members Budget.</p> <p>Councillor Wilson suggested that the Frodsham Wind Farm should also be approached for funding, and agreed to pursue this matter and report on his findings at the January Council meeting.</p> <p>RESOLVED THAT an application for funding through the Members Budget should be made.</p>	<p>CJ</p> <p>CJ</p> <p>RW</p>
16/216	<p>Cemetery Report</p> <p>Councillor Warburton reported that a new headstone had been placed incorrectly and had contacted the stonemason to rectify the matter.</p> <p>Two quotes had been received with regard to replacing the floor in the Boardroom, which will require discussion at future meetings.</p> <p>Councillor Warburton requested that consideration be given to landscaping part of the extension in the Cemetery in order to make a dedicated area for all future cremations. Councillor Warburton will obtain quotes for the work required.</p> <p>Council decided that when ordering a new Noticeboard for the Playing Field a similar one should also be purchased for the Cemetery.</p> <p>RESOLVED THAT a new Noticeboard will be ordered for the Cemetery.</p>	<p>GW</p> <p>CJ</p>
16/217	<p>Transport/Highways</p> <p>Councillor Pownall reported that tipping trucks were moving restorative material at the Town Farm Quarry. Trucks were driving through the village in convoys and breaking the speed limit. If any Councillor is contacted by anyone from the village also expressing their concerns about the movement of the HGV's (or their</p>	<p>CP/ALL</p>

	<p>speed, where they park etc) then this should be reported to Councillor Pownall who will bring an updated report on the Quarry to the February Council meeting.</p> <p>Regarding the junction of Guests Slack with Delamere Road (B5152), the PCSOs had confirmed that accidents had occurred at the junction. Councillor Pownall is having discussions with CWAC to see what action will be taken to improve safety at the junction especially in light of the letter from the concerned member of the public. Thanks were recorded for the information sent by the member of the public and this appreciation to be notified to him.</p> <p>Councillor Vickers confirmed that there is now a 20mph speed limit on Middle Lane. Also on a 300m length of road outside St John's School in Hollow Lane CWAC plan to lower the speed to 20mph. Councillors enquired as to whether warning signs could be placed to highlight the presence of a school at the location.</p> <p>Councillor Vickers hopes to meet with PCSO Flanagan at the Community School with regard to parking on 17 January 2017. Any Councillors who have any comments to make please forward them to Councillor Vickers before the 17 January.</p>	<p>JP</p> <p>DV/ALL</p>
16/218	<p>Footpaths No comments.</p>	
16/219	<p>Earmarked Reserves/Spending Requirements. Councillor Moores produced a report on projects that could be funded from the earmarked reserves. The Clerk informed the meeting that the reserve total is now £27,848, of which a large sum was made up of New Homes Bonus so once used will be gone. The Clerk advised that at least £3000 must be kept in reserve in case a bye election is called and the Council would have to find that amount of money.</p> <p>At a separate meeting in November, a list of potential projects was compiled and a paper was presented to the Councillors with the list of possible projects. Some of the projects already have project 'leads' but others do not, so in order to progress them it will require Councillors to volunteer to take certain projects forward. As and when projects are progressed, Councillors will obviously be required to bring further details (cost estimates, permission needed, how it represents value for money, how the project will benefit the village etc) to full Council meetings before any approvals for spend can be made.</p>	<p>ALL</p>
16/220	<p>Car Parking Survey Councillor Crossley produced a preliminary report on a car parking survey carried out during December. The survey clearly showed that there are no car share clubs or activity in Hollow Lane. The main long stay cars parked belong to the teachers at St John's School and other members of staff at the various businesses in the road. Short term users were buying goods from the Co-operative Store or using other local businesses.</p> <p>Councillor Crossley was assisted by Councillor Billows, Councillor Moores and</p>	

	<p>Councillor Pownall.</p> <p>Various options that might help to alleviate some of the parking problems were suggested and Councillor Crossley proposed further investigations into each (to obtain budgets, to discuss long term parking with the local retailers and the school staff) and that a further paper be submitted in due course. This was seconded by Councillor Billows.</p> <p>RESOLVED THAT a further paper be brought to a Council meeting in due course.</p>	DC
16/221	<p>Defibrillators</p> <p>The Clerk reported that the application for 2 defibrillators funded by the British Heart Foundation had been successful. One to be placed outside the pharmacy (with the permission of the pharmacist) and one to be placed outside the Kingsley & Newton Village Institute (KNVI). The one attached to the outside of the pharmacy will be installed and maintained by the Parish Council and the one outside KNVI will be maintained and installed by the KNVI and the KCA committees.</p> <p>The defibrillators with cabinets and a training pack will be posted to the Clerk shortly.</p> <p>The Clerk is willing to be the nominated person and will ensure all necessary ongoing service checks are carried out. In liaison with the KNVI Committee the Clerk will arrange the installation of the defibrillators in the New Year.</p> <p>Once installed training will take place within Kingsley village to assist people in the use of the defibrillators. Also publicity will take place to ensure everyone knows where the defibrillators are located.</p> <p>The Clerk also mentioned setting up an Emergency Telephone System, so that a few people would agree to be on the end of the phone in case assistance is required if an emergency occurs requiring the use of a defibrillator.</p>	JP
16/222	<p>Correspondence Received</p> <p>CWAC Council Tax Reduction Scheme Grant – the scheme will be reduced over the next three years finishing completely in 2020/2021</p> <p>KTI donation to Community Fund – KTI have kindly agreed to donate £150 to the Community Fund</p> <p>Campaign for Real Ale – North Cheshire CAMRA group emailed the Clerk with regard to listing our local pubs as Community Assets. This will be itemised on the Council’s February Agenda for discussion.</p>	
	<p>Meeting closed at 9.45pm</p>	

Signed:.....

Dated:.....