

KINGSLEY PARISH COUNCIL

**MINUTES OF THE MEETING OF KINGSLEY PARISH COUNCIL HELD
IN THE KINGSLEY COMMUNITY CENTRE ON TUESDAY**

15 March 2016 AT 7.00PM

Present: Councillor S Billows
Councillor J Cliff
Councillor F Crane
Councillor D.Crossley
Councillor D Fletcher
Councillor C.Jones (Chairman)
Councillor D.Moores (Vice Chairman)
Councillor C.Pownall
Councillor G.Warburton
Councillor R Wilson

In attendance: Mrs J Preston (Clerk)

MEETING No 8

REF.	DISCUSSION	ACTION
16/037	Apologies for Absence Councillor D Vickers	
16/038	Minutes of the Meeting held on 16 February 2016 The Minutes were approved and signed by the Chairman as a true and correct record.	
16/039	Matters Arising from the Minutes No matters arising.	
16/040	Declaration of Interests (Existence and nature with regard to items on the agenda). No Declarations	
16/041	Chairman's Remarks None. Report to be presented at the Annual Parish Meeting which follows this meeting.	
16/042	Opportunity for the Public to Speak. CW&C Councillor Charles Fifield attended the meeting to raise the subject of Town Farm Quarry. Owing to the disappointing planning	

	<p>decision allowing further extraction of sand and gravel Councillor Fifield has organised a meeting of the local Councils concerned - Crowton, Kingsley, Norley and Action Bridge and their representatives. This meeting to take place on 29 March 2016 at 11am at CWAC HQ in Chester with Robert Charnley Head of Planning Mineral Development in order to discuss monitoring the extraction and to discuss various items such as haulage and restoration of the site. Councillor Pownall will attend the meeting on behalf of Kingsley Parish and will report back at the April Council meeting.</p>	CP
16/043	<p>Planning Issues</p> <p>1. COUNCIL TO NOTE PLANNING DECISIONS MADE BY THE BOROUGH COUNCIL.</p> <p>15/04994/FUL Manor Cottage Hillfoot Lane Kingsley REFUSAL</p> <p>16/00026/FUL PD Hook Hatcheries PD Hook Hatcheries Newton Hollows Rd Kingsley APPROVAL</p> <p>15/05101/FUL Westbrook Lodge Hollow Lane Kingsley APPROVAL</p> <p>2. APPLICATIONS FOR CONSIDERATION</p> <p>16/00583/FUL Ravens Lodge Farm Waterloo Lane Kingsley. Conversion of barn/hen house into residential accommodation, extension and alterations to Farmhouse, ménage and stable block NO OBJECTION</p> <p>16/00405/FUL Fir Tree House Norley Road Kingsley Single garage TO OBJECT Development a new build in green belt area.</p> <p>3. Community Infrastructure Levy Councillor Moores reported on CIL. CWAC decided to introduce CIL as a planning change in order to support housing growth. Money will be paid by small development developers to Parish Councils in rural areas such as Kingsley. A fixed tariff of 15% to be paid to the Parish from a fee of £110 per sqm of floor space. Social housing to be exempt also CIL is not applicable to larger Town Councils.</p>	

16/044	<p>Finance (a) Cllrs agreed the following payments and signed cheques:-</p> <table border="0"> <tr> <td>BT</td> <td>33.34</td> <td>D/D</td> </tr> <tr> <td>J Preston Admin Expenses</td> <td>48.45</td> <td>2753</td> </tr> <tr> <td>KCA Hall Hire</td> <td>240.00</td> <td>2754</td> </tr> <tr> <td>Northwich TC Works - Sept 2015</td> <td>1462.80</td> <td>2755</td> </tr> <tr> <td>J Preston (March)</td> <td>250.39</td> <td>2756</td> </tr> <tr> <td>A Walker (March)</td> <td>160.00</td> <td>2757</td> </tr> <tr> <td>HMRC</td> <td>102.60</td> <td>2758</td> </tr> </table> <p>To note payments received</p> <p>DT Turner Ashes Casket 150.00</p>	BT	33.34	D/D	J Preston Admin Expenses	48.45	2753	KCA Hall Hire	240.00	2754	Northwich TC Works - Sept 2015	1462.80	2755	J Preston (March)	250.39	2756	A Walker (March)	160.00	2757	HMRC	102.60	2758	
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16/045	<p>Playing Field Report Councillor Fletcher reported that the playing fields are well used and none of the play equipment has required major maintenance during the year. The Council carries out weekly inspections of the play equipment and the annual inspection by an independent body was carried out with no action required. Northwich contractors kept the grass and edges of the field tidy during the year. Kingsley Litter Pick team and dog walkers keep the field litter free.</p> <p>Councillor Crossley updated the Council on the Outdoor Gym Project. Tenders have been received and the lowest bid by Horticon was chosen. Work is planned to begin on 11 April 2016 for a duration of 7 weeks with a completion date of 27 May 2016. Councillor Crossley will be meeting with Horticon and Groundworks weekly with a site meeting every two weeks. Councillor Crossley will arrange for appropriate signage at the playing field during the time of the works.</p> <p>It is planned for the Open Day to be held at the end of June 2016 and a bid has been made to Active Cheshire for help with funding the event.</p> <p>Councillors will be attending the KTI Local Produce Market in Kingsley Community Centre on Saturday 19 March in order to discuss the Path and Outdoor Gym Project and show the plans to those attending.</p> <p>Woodland Trust Community Tree Pack. The Clerk will write to local primary schools and children's groups within Kingsley with regard to assisting with tree planting.</p> <p>Councillor Crossley will place an article in Kingsley News with information on the tree planting.</p>	<p>DC</p> <p>DC/CJ</p> <p>ALL</p> <p>JP</p> <p>DC</p>																					
16/046	<p>Cemetery Report Councillor Warburton reported that Mid Cheshire Landscapes had been appointed as the new contractor to trim grass around the headstones.</p>																						

	<p>A request had been made by a parishioner to plant a memoriam tree in the cemetery which was agreed in principle by the Council, proposed by Councillor Wilson and seconded by Councillor Crane. Councillor Warburton is to arrange for quotes on the cemetery wall which is in need of repair.</p> <p>RESOLVED It was agreed a memoriam tree may be planted within the Cemetery following instructions by Councillor Warburton.</p> <p>Councillor's Moores and Warburton held a meeting with Mr Walker, the cemetery worker, to review and update his contract in order to comply with current legislation. Mr Walker is now happy to also undertake small jobs around the village as required, as well as his cemetery duties. Councillor Moores will convene a meeting of the Personnel Committee in order to amend Mr Walker's contract which will then be brought before the Council.</p>	<p>GW</p> <p>GW</p> <p>DM</p>
16/047	<p>Traffic/Transport Councillor Pownall reiterated Councillor Fifield's concerns with regard to Town Farm Quarry, especially the use of heavy lorries within the village. He confirmed he will be attending the meeting on 29 March at CWAC and feels very strongly that the four local Councils which will be affected by the Quarry works must be kept informed and make themselves heard.</p> <p>Councillor Moores reported on behalf of Councillor Vickers the following:</p> <ul style="list-style-type: none"> • The CW & C re-assessment of the Top school 'triangle' and down to Mill Lane has been completed. It appears likely that Middle Lane and a 150 metres stretch either side of St Johns school will drop to 20mph. He is pressing CW & C for more information. • Regarding the parking around the community centre, he has contacted Nicola Gibson with regard to the options around the extension of the existing parking space and is awaiting her reply. • Parking on the yellow lines at the Cross. Any confusion appears now to be clarified. 	<p>CP</p> <p>DV</p> <p>DV</p>
16/048	<p>KU17 Payment Schedule Proposal Councillor Billows produced a Payment and Report Timetable 2016/2017 in order to assist KU17 with providing the Council a summary action plan, setting out expectations and overall objectives for</p>	

	<p>the financial year. It was suggested that KU17 would send a written report every four months to the Clerk and that a payment of £500 would be paid in April, August and December 2016 which makes the full payment of £1500 as agreed in the Council's budget 2016/2017. This was approved by the Council. Councillor Billows will discuss the Summary Plan with Anne Kavanagh Chair of KU17. Councillor Billows and Councillor Crossley also to attend several committee meetings with KU17 over the year.</p> <p>Councillor Billows and Councillor Moores attended a very enjoyable and successful Quiz Night organised by KU17 to raise funds for the Youth Group.</p>	SB/DC
16/049	<p>Policy on Public Participation & Draft Standard Orders (already circulated) Councillor Crane produced both documents with only very slight amendments. The main amendment being that the time of the Council meetings would state 'usually commence at 7.30pm' to allow any flexibility that may be required. It was agreed unanimously by the Council that both documents would now become policy, proposed by Councillor Crane and seconded by Councillor Fletcher. Councillor Crane agreed to email copies to all Councillors and the Clerk. The Chairman thanked Councillor Crane for her hard work in producing both documents.</p> <p>RESOLVED That both Policy on Public Participation & Standard Orders dated 15 March 2016 have been adopted by the Council.</p>	FC
16/037	<p>Correspondence Received To celebrate the Queen's 90th birthday Tower Mint Ltd have produced a Commemorative Medal for schools and councils. A discussion was held as to whether the Council wished to purchase some medals for distribution to local children. The Council was split 5 for and 5 against so the Chairman used her deciding vote against purchase.</p>	
	Mtg Closed at 2005	

Signed:.....

Dated:.....