

KINGSLEY PARISH COUNCIL

MINUTES OF THE MEETING OF KINGSLEY PARISH COUNCIL HELD IN THE KINGSLEY COMMUNITY CENTRE ON TUESDAY

15 November 2016 at 7.30pm

Present: Councillor S Billows
Councillor J Cliff
Councillor D Crossley
Councillor D. Fletcher
Councillor C. Jones
Councillor D. Moores (Chairman)
Councillor C Pownall
Councillor G Warburton

In attendance: Mrs J. Preston (Clerk)

MEETING No 6

REF.	DISCUSSION	ACTION
16/186	Apologies for Absence Councillor F Crane Councillor D Vickers	
16/187	Minutes of the Meeting held on 18th October 2016 The Minutes of the meeting held on the 18 th October 2016 were approved and signed by the Chairman as a true and correct record.	
16/188	Matters Arising None	
16/189	Declarations of Interest Register of Interests: Councillors were reminded of the need to update their register of interests and the need to disclose both the type of interest and its nature.	
16/190	Chairman's Remarks The Chairman reported that the Remembrance Festival on Sunday 13 November was well attended. He thanked Mr A Walker, Councillor Warburton and Mid Cheshire Grounds Maintenance for ensuring that the cemetery looked tidy and in good order.	

16/191	<p>Opportunity for Public to raise issues</p> <p>Nine members of the public were in attendance and all were keen to hear more about the possible residential development at Higher Heyes Drive, Kingsley. There was some confusion in that many in attendance believed, mistakenly, that this meeting was to provide such an update.</p> <p>The Chairman (Councillor Moores) explained that this part of the meeting was for members of the public to raise issues and concerns so that the Parish Council could then consider if and when any further action or debate at a subsequent meeting was necessary. However, given the obvious interest in this issue by the numbers present, he was able to provide some background and context to this particular case.</p> <p>Barton Willmore Planning Consultants attended the Parish Council meeting in September 2016 and informed those present of their interest in land off Higher Heyes Drive for residential development. They indicated that because the development would be for rural exception housing (commonly known as affordable housing) they would be carrying out a housing needs survey so that demand for such housing could be demonstrated. Kingsley Parish Council explained that they had previously had experience of a similar survey when the Pike Lane Housing Scheme was being considered and briefly explained the methodology that had been used. He also explained that Kingsley Parish Council had made it very clear to the developers that they would not wish to be involved in carrying out the survey or would not make any formal comments on the proposal itself until a planning application is submitted. Several members of the public who attended the meeting raised concerns about the possible development including:</p> <ul style="list-style-type: none"> • Development in the green belt; • Inappropriate expansion of the village; • Increased traffic problems (both during and after development) especially when taken in conjunction with many other developments that have or are likely to take place in the future (i.e. new holiday lodges at Delamere; increased amount and frequency of HGV's through the village etc); • Possible manipulation of the survey results by the developers to help support the development; • Who would be eligible to apply for the housing; • Should the survey be completed and sent back or ignored. <p>Councillor Moores (Kingsley Parish Council Chairman) explained that the Parish Council were unable to answer most of the questions simply as there had been no further direct contact with the planning consultants and no planning application has yet been submitted to Cheshire West and Chester. Councillor Moores stated that it was for each household to decide whether they wished to complete and return the survey or not but that if and when a planning application was submitted, analysing the results of the survey would need to be scrutinised carefully. Councillor Moores assured the members of the public that if and when a planning application was submitted then as soon as the Parish Council had been alerted by CWAC, we would notify residents via news posted on the village website, facebook page, the Kingsley News and on the noticeboard. The Parish Council also agreed that due to the confusion about this development that has</p>	

	<p>become apparent at this meeting, we would publish a short note on the village website and the village facebook page setting out what we know about this possible development alongside some useful guidance on submitting comments on planning applications.</p> <p>Councillor Pownall proposed that if a planning application was received and if it was deemed necessary by the Parish Council, whether an Extraordinary General Meeting should be held and that the Parish Council should ask for an extension in the amount of time allowed for a response. This was seconded by Councillor Billows.</p> <p>RESOLVED THAT an Extraordinary General Meeting would be held if the Parish Council deemed that it was necessary and that an extension to the time needed to submit any responses to CWAC would be requested, again if the Parish Council deemed it necessary.</p>	
16/192	<p>Planning Issues</p> <p>1. Council TO NOTE the Planning decisions made by CWAC:</p> <p>16/03365/FUL 2 Westbrook Road Kingsley (fencing) REFUSAL</p> <p>16/03879/FUL Sunnyside Hollow Lane Kingsley (single storey extension) APPROVAL</p> <p>16/03099/FUL Beech Farm Beech Lane Norley (camping pods) WITHDRAWN</p> <p>2. APPLICATIONS FOR CONSIDERATION</p> <p>16/04694/FUL Finney Farm Waterloo Lane Kingsley Alteration to existing garage and extension to rear of property</p> <p>Recommendation sent to Cheshire West and Chester from Kingsley Parish Council:</p> <p>‘Kingsley Parish Council has no objection to the single storey extension to the rear of this property to provide a seating area. Kingsley Parish Council does however, have grave concerns at the vertical extension of the existing garage to provide housing for a church pipe organ. The scale of the vertical extension would have a visual impact on the surroundings which are green belt land, when approached and viewed from Cooks Hill and Waterloo Lane. KPC also has concerns with regards to the noise nuisance from the playing of this instrument on the surrounding properties in this quiet rural setting. Considerable work would need to be undertaken to the proposed extended garage structure to provide sufficient acoustic protection to ensure no sound is allowed to break out of the structure to cause noise nuisance in the area. Vent openings to provide air to the organ mechanism would seem to suggest that this would be difficult to achieve. On these grounds KPC would object to this proposed garage extension.’</p>	

16/193	<p>Finance</p> <p>(a) To agree the following payments and sign cheques:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 70%;">CHALC Cllr S Billows Training</td> <td style="width: 10%; text-align: right;">£ 30.00</td> <td style="width: 20%; text-align: right;">2849</td> </tr> <tr> <td>Scottish Power Actual Reading</td> <td style="text-align: right;">£ 6.96</td> <td style="text-align: right;">2850</td> </tr> <tr> <td>MidCheshire Inv1181&1186</td> <td style="text-align: right;">£639.98</td> <td style="text-align: right;">2851</td> </tr> <tr> <td>J Preston Nov Salary</td> <td style="text-align: right;">£322.36</td> <td style="text-align: right;">2852</td> </tr> <tr> <td>A Walker Nov Salary</td> <td style="text-align: right;">£192.24</td> <td style="text-align: right;">2853</td> </tr> <tr> <td>HMRC Nov Tax</td> <td style="text-align: right;">£128.60</td> <td style="text-align: right;">2854</td> </tr> <tr> <td>J Preston Admin Expenses</td> <td style="text-align: right;">£ 21.57</td> <td style="text-align: right;">2855</td> </tr> <tr> <td>BT Office Telephone</td> <td style="text-align: right;">£27.49</td> <td style="text-align: right;">D/D</td> </tr> <tr> <td>Suez Cemetery Bins</td> <td style="text-align: right;">£27.97</td> <td style="text-align: right;">2856</td> </tr> <tr> <td>Wicksteed Inspection</td> <td style="text-align: right;">£108.00</td> <td style="text-align: right;">2857</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td colspan="3">Invoices paid prior to the meeting:</td> </tr> <tr> <td>Neil Robinson Benches</td> <td style="text-align: right;">£950.00</td> <td style="text-align: right;">2848</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td colspan="3">To note payments received:</td> </tr> <tr> <td>SP Energy Wayleave</td> <td style="text-align: right;">£23.52</td> <td></td> </tr> </table>	CHALC Cllr S Billows Training	£ 30.00	2849	Scottish Power Actual Reading	£ 6.96	2850	MidCheshire Inv1181&1186	£639.98	2851	J Preston Nov Salary	£322.36	2852	A Walker Nov Salary	£192.24	2853	HMRC Nov Tax	£128.60	2854	J Preston Admin Expenses	£ 21.57	2855	BT Office Telephone	£27.49	D/D	Suez Cemetery Bins	£27.97	2856	Wicksteed Inspection	£108.00	2857	 			Invoices paid prior to the meeting:			Neil Robinson Benches	£950.00	2848	 			To note payments received:			SP Energy Wayleave	£23.52		
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16/194	<p>Borough Councillor Remarks</p> <p>Councillor Oultram was welcomed back to the meeting after his recent absence.</p> <p>Councillor Oultram reminded the Council that the housing survey regarding the possible development at Higher Heyes Drive is probably going to be looking at whether there is an actual <u>need</u> for affordable housing in the village. As Kingsley village has been designated as a Local Service Centre this means that the existing services and facilities in the village are already being used by those living in neighbouring villages. This is already bringing increased traffic and congestion and many other pressures and so this could be used as a useful argument as to why any additional development in the village should be prevented.</p> <p>Councillor Oultram also reported that he had been asked by the Clerk whether he would be able to make a contribution towards the cost of a defibrillator within the village through the Members Budget Awards Scheme. Councillor Oultram kindly agreed that he would be happy to make such a contribution. The Clerk will complete the application scheme and forward to Cheshire West and Chester.</p>	JP																																																
16/195	<p>Playing Field Report</p> <p>Councillor Jones reported that the two pieces of ‘mini’ gym equipment have been placed on rubber mats on the grass. The S106 funding is still to be received and Councillor Jones and the Clerk are still chasing this via the Accounts Team at Cheshire West and Chester.</p> <p>Councillor Fletcher said the Tree Survey had been completed and that once the survey was received he would obtain some quotes for implementing the</p>	CJ/JP DF																																																

	<p>recommendations. Councillor Fletcher would also ensure that the Cemetery Tree Survey is completed soon.</p> <p>A report from ‘Wicksteed’ had been received with regard to their safety inspection of the playground and outdoor gym equipment. Councillor Fletcher has now completed various works in line with the recommendations and signage will be improved with regard to ‘safety warnings’ at the multi sports goal.</p> <p>The Bonfire area of the playing field had been cleared and the area on which the bonfire stood will be reseeded next year by Medcare. Councillor Moores said he thought the evening had been very successful and hoped that it may become an annual event. The Council agreed that it would approach Medcare in a few months to see if a similar event could be organised next year and that if so, Kingsley Parish Council would again be willing to make another donation.</p>	DF
16/196	<p>Cemetery Report</p> <p>A new cemetery policy for the Parish was produced using Cheshire West and Chester cemetery policy as a guide. After discussion regarding prepaid plots within the cemetery it was decided that ‘the Council will accept requests for the advance purchase of a grave space which will be allocated by the Cemetery Office.’</p> <p>This was proposed by Councillor Fletcher and seconded by Councillor Billows. Unanimously agreed.</p> <p>RESOLVED THAT the Cemetery Policy produced in November 2016 be adopted by the Council.</p> <p>It was decided that one of the benches in the cemetery (near to the entrance) is a health and safety problem and not safe to use. Councillor Warburton will ensure that the dilapidated bench will be destroyed and replaced by the bench currently in place outside the Boardroom. The plaque from the destroyed bench will be kept by the Clerk in a safe place.</p> <p>Councillor Moores proposed the action and it was seconded by Councillor Jones.</p> <p>RESOLVED THAT the dilapidated bench be destroyed and replaced by the bench outside the Boardroom. The plaque to be kept in a safe place.</p>	GW/JP
16/197	<p>Transport/Highways</p> <p>In Councillor Vickers absence Councillor Moores informed the Council that Councillor Vickers is in discussion with Cheshire West and Chester with regard to painting yellow vertical lines on the kerb outside the village shop which would indicate no parking even for deliveries. Councillor Vickers had also met the two new parish PCSOs who via a contact at Cheshire West and Chester may be able to assist regarding further improvements outside Kingsley Community School.</p> <p>Councillor Pownall reported that CWAC are aware of the problems of speeding lorries along Delamere Road. Councillor Pownall also reported that he had received a letter from a member of the public with regard to the various motor</p>	

	<p>accidents at the junction of Delamere Road with Guests Slack. Councillor Pownall will contact the police for further information with regard to the accidents. A number of issues were raised with regard to signage and poor visibility at the junction, which Councillor Pownall will take up with Highways in due course once he has made contact with the police.</p> <p>Councillor Crossley will organise a Parking Survey of those who park cars on Hollow Lane (outside St Johns School, Horseshoe Garage, the hairdressers etc) in order to better understand who, why and how long cars are parked in that particular location on the road. The results would help the Parish Council to better respond to further queries about parking in this location and identify possible solutions.</p> <p>Councillor Warburton asked that the area by Dark Lane/Guest Slack junction be tidied up. Councillor Oultram will discuss the matter with Highways.</p>	<p>CP</p> <p>DC</p> <p>RO</p>
16/198	<p>Footpaths Councillor Moores reported that the final cut of the footpaths has now been undertaken.</p>	
16/199	<p>Earmarked Reserves/Spending Requirements. A meeting was held on the 9th November to discuss future spending requirements and some projects have been prioritised. Councillor Moores will write up the notes of the meeting and email to Council members. The projects will then be discussed at the December Council meeting.</p>	DM
16/200	<p>Defibrillators Draft Report The Clerk produced a draft report on the purchase of a defibrillator to be placed within Kingsley village. The original idea was for the Council to consider purchasing one defibrillator to be placed on the outside of the pharmacy to which the pharmacist had agreed. However the Kingsley Community Association (KCA) had also been considering purchasing a defibrillator. Within the last week the British Heart Foundation has also announced they have further funding for the supply of defibrillators within organisations/groups such as parish councils. After a discussion it was decided that the Parish Council would apply for funding through the BHF for up to 3 defibrillators. Councillor Oultram will enquire of the Kingsley & Newton Village Institute as to whether they would also wish to provide a defibrillator at the Village Institute. Once the Clerk knows the number to order she will apply for funding. If the KCA and the KNVI wished to have a defibrillator at their buildings, we would need to establish who is responsible for installing the defibrillator and any ongoing costs.</p>	<p>RO</p> <p>JP</p>
16/201	<p>Christmas Tree Installation and Lights Councillor Moores & Councillor Warburton will collect a Christmas tree on Friday 25 November. During the day members of the Council will assist with the placing of the tree and installation of its lights opposite the Red Bull Pub. Also the small trees with their lights will be situated above the Co-operative Store.</p>	ALL
16/202	<p>Cheshire Fire Authority Integrated Risk Management The Fire Authority has produced an integrated risk management plan and the</p>	

	consultation process runs until 3 January 2017. They are keen to obtain feedback from town and parish councils. Councillor Crossley will respond to the draft paper by the end of November. Therefore if councillors have any comments please forward them to Councillor Crossley by the end of November 2016.	DC ALL
16/203	Frodsham Mayor's Visit Councillor Moores was invited to meet with the Mayor of Frodsham but was unable to attend so in his absence Councillor Crossley attended the meeting. The main purpose of the meeting was to discuss the Halton Curve and the possible problems it may cause Frodsham especially with regard to parking as members of the public may be using the new direct train service into Liverpool. It is believed the new service will be in place by December 2018. The Mayor also discussed several other issues including fracking and the shortage of public transport at the weekends. The Mayor believed that it would be beneficial if representatives of Councils from Frodsham, Helsby, Kingsley and other neighbouring areas were to meet occasionally to discuss common concerns. Councillor Moores felt that in principle this was a good idea and that Kingsley should attend such meetings if and when they were organised. .	
16/204	Budget Meeting This will be held on Tuesday 20 December at 6.30pm, followed by the usual Council Meeting at 7.30pm.	
16/205	Correspondence The Clerk had received correspondence from Suez Recycling who suggested we pay their invoices by Direct Debit rather than cheque payments. The Council decided this was acceptable. RESOLVED THAT further payments to Suez would be made by Direct Debit. Councillor Moores reported that he had written to the Kingsley & Newton Village Committee declining the request that a council member becomes a member of the Village Institute Committee and that they had received a response from Elizabeth Batey It was agreed that Councillor Moores and Councillor Pownall will draft a reply to this response as it was necessary to clarify a number of points that had been raised.	JP DM/CP
	Meeting closed at 10.00pm	

Signed:.....

Dated:.....