

# **KINGSLEY PARISH COUNCIL**

## **MINUTES OF THE MEETING OF KINGSLEY PARISH COUNCIL HELD IN THE KINGSLEY COMMUNITY CENTRE ON TUESDAY**

**18<sup>th</sup> October 2016 at 7.30pm**

**Present:** Councillor J Cliff  
Councillor D. Fletcher  
Councillor C. Jones  
Councillor D. Moores (Chairman)  
Councillor C Pownall  
Councillor D Vickers  
Councillor R. Wilson

**In attendance:** Mrs J. Preston (Clerk)

### **MEETING No 5**

<b>REF.</b>	<b>DISCUSSION</b>	<b>ACTION</b>
16/164	<b>Apologies for Absence</b> Councillor S. Billows Councillor F Crane Councillor D Crossley Councillor G Warburton	
16/165	<b>Minutes of the Meeting held on 20 September 2016</b> The Minutes of the meeting held on the 20 <sup>th</sup> September were approved and signed by the Chairman as a true and correct record.	
16/166	<b>Matters Arising</b> None	
16/167	<b>Declarations of Interest</b> Register of Interests: Councillors are reminded of the need to update their register of interests and the need to disclose both the type of interest and its nature. <ul style="list-style-type: none"><li>Councillor Jones and Councillor Wilson declared an interest in the item 16/181 KNVI Report owing to being the Secretary and a trustee of the KNVI Committee</li></ul>	
16/168	<b>Chairman's Remarks</b> The Chairman reported on the various ongoing village enhancements. Mr & Mrs Tweedie had very kindly planted 200-300 bulbs in the garden by St Johns School	

	<p>which had also been tidied, mulched and one final tree planted. The trees had also been purchased for the roadside verges and would be planted shortly.</p> <p>Several benches within the parish requiring work will be refurbished within the next few weeks.</p> <p>Work had also been carried out at the playing fields with cutting of hedges and bushes and relocation of some of the ‘whips’ that had been planted earlier in the year.</p> <p>Volunteers will soon be required to assist with the Christmas tree and lights.</p> <p>The Clerk will write a letter of thanks to Mr and Mrs Tweedie for planting the bulbs.</p>	<b>JP</b>																								
16/169	<p><b>Opportunity for Public to raise issues</b> None attended.</p>																									
16/170	<p><b>Planning Issues</b></p> <p><b>1. Council TO NOTE the Planning decisions made by CWAC:</b></p> <p><b>16/02086/FUL</b> Orchard End Farm Depmore Lane Kingsley <b>Refusal</b></p> <p><b>16/03365/FUL</b> Westfield Brookside Kingsley <b>Approval</b></p> <p><b>16/03298/FUL</b> Church Cottage Pike Lane Kingsley <b>Approval</b></p> <p><b>2. APPLICATIONS FOR CONSIDERATION</b></p> <p><b>16/04302/FUL</b> Holly Gate Barn Norley Road Kingsley <b>No Objection</b></p> <p><b>16/04336/LDC</b> The Croft Mill Lane Kingsley <b>No Objection</b></p>																									
16/171	<p><b>Finance</b></p> <p>(a) <b>To agree the following payments and sign cheques:</b></p> <table> <tr> <td><b>Mid Cheshire Grounds</b></td> <td><b>£255.98</b></td> <td><b>2837</b></td> </tr> <tr> <td><b>Suez</b></td> <td><b>£27.97</b></td> <td><b>2838</b></td> </tr> <tr> <td><b>ICO Information Commissioner</b></td> <td><b>£35.00</b></td> <td><b>2839</b></td> </tr> <tr> <td><b>Frodsham TC Mayor’s Charities</b></td> <td><b>£50.00</b></td> <td><b>2840</b></td> </tr> <tr> <td><b>Scottish Power</b></td> <td><b>£27.97</b></td> <td><b>2841</b></td> </tr> <tr> <td><b>Mr D Fletcher</b></td> <td><b>£29.92</b></td> <td><b>2842</b></td> </tr> <tr> <td><b>RBL Poppy Appeal</b></td> <td><b>£100.00</b></td> <td><b>2843</b></td> </tr> <tr> <td><b>HMRC (October)</b></td> <td><b>£128.60</b></td> <td><b>2844</b></td> </tr> </table>	<b>Mid Cheshire Grounds</b>	<b>£255.98</b>	<b>2837</b>	<b>Suez</b>	<b>£27.97</b>	<b>2838</b>	<b>ICO Information Commissioner</b>	<b>£35.00</b>	<b>2839</b>	<b>Frodsham TC Mayor’s Charities</b>	<b>£50.00</b>	<b>2840</b>	<b>Scottish Power</b>	<b>£27.97</b>	<b>2841</b>	<b>Mr D Fletcher</b>	<b>£29.92</b>	<b>2842</b>	<b>RBL Poppy Appeal</b>	<b>£100.00</b>	<b>2843</b>	<b>HMRC (October)</b>	<b>£128.60</b>	<b>2844</b>	
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	<p><b>Mr A Walker (October) £192.24 2845</b></p> <p><b>Mrs J Preston (October) £322.36 2846</b></p> <p><b>Groundworks (final payment) £2382.00 2847</b></p> <p><b>Invoices paid prior to the meeting:</b></p> <p><b>Mrs C Jones £10.20 2832</b></p> <p><b>Mrs Tweedie £26.00 2833</b></p> <p><b>Mr D Crossley £30.00 2834</b></p> <p><b>Complete Lawn Services £180.00 2835</b></p> <p><b>F Morrey &amp; Son £180.00 2836</b></p> <p><b>To note payments received:</b></p> <p><b>D T Turner (Burial) £110.00</b></p> <p><b>(b) To receive Quarterly Statement to 30th September and Bank Reconciliation</b> <b>Council Received the Quarterly Statement and Bank Reconciliation to 30th September 2016</b></p> <p><b>(c) To agree donation for British Legion Poppy Appeal for 2016</b></p> <p><b>(d) To agree donation for Mayor's Charities 2106. (see 16/181)</b></p>	
16/172	<b>Borough Councillor Remarks</b> None	
16/173	<p><b>Playing Field Report</b></p> <p>Councillor Jones confirmed that several bushes and shrubs had been cut back to allow for improved vision from the running track and that the trees that had been planted earlier in the year had been moved to a more suitable location as requested earlier in the year by a member of the public.</p> <p>A further two pieces of mini gym equipment had now been ordered following the release of funds from CWAC (s106 monies owed to the Kingsley Parish Council in the sum of £1466.33). Councillor Jones agreed to contact CWAC in order to obtain the remaining amount of s106 monies still owing to KPC. Councillor Jones indicated that it would be beneficial if some of this additional s106 funding could be spent on improving the children's play area.</p> <p>Councillor Jones indicated that improved access for wheelchairs will be carried out with the repositioning of the existing wooden barrier on the path behind the community centre, at the same time as the new mini gym equipment is installed.</p> <p>Councillor Jones will cost the purchase of a new noticeboard at the playing field and take the information to the 'Projects' meeting in November.</p> <p>Councillor Jones also confirmed that work would commence on turning an area of the playing field into a wildflower meadow next year.</p> <p>Councillor Moores reported that the member of the public who had requested the</p>	<p><b>CJ</b></p> <p><b>CJ</b></p> <p><b>CJ</b></p>

	<p>moving of the young trees was pleased with their new locations.</p> <p>Councillor Fletcher will contact CWAC with regard to the survey of the trees within the playing field and cemetery and bring information to the next meeting.</p> <p>Councillor Jones suggested that when the Bonfire takes place on Saturday 29 October that areas such as the gym equipment and the replanted trees be cordoned off.</p>	<b>DF</b>
16/174	<p><b>Cemetery Report</b></p> <p>A discussion took place with regard to whether the parish should accept pre-paid plots within the cemetery. Various opinions were voiced and it was finally decided that the Clerk would consult with the Parish Church, The Methodist Church and DT Turners Funeral Directors to gain their opinion.</p> <p>The Clerk would also produce a Draft Cemetery Policy which will eventually include the Council's decision on whether to accept payment in advance for a plot within the cemetery. The Clerk would bring the draft policy to a full meeting of the KPC in the next few months.</p> <p>Councillor Wilson also agreed to investigate what procedures other parishes, who run their own cemeteries, have in place and will inform the Clerk of his findings.</p>	<b>JP</b> <b>RW</b>
16/175	<p><b>Transport/Highways</b></p> <p>Councillor Vickers reported that he had met with Mr Kane (Area Manager for Coop) who had agreed that it would be acceptable for the kerbs (adjacent to the existing double yellow lines) to be painted with yellow lines. This would mean that along with the repainted yellow lines on the road, no parking, including loading/unloading, would be allowed in that particular area.</p> <p>Councillor Vickers has requested that CWAC paint the road and kerb as soon as possible. Councillor Vickers will also discuss with CWAC the idea to install new and replace existing bollards in the area around The Cross and also those opposite the Red Bull public house to help reduce inconsiderate and dangerous parking on the corners of various junctions.</p> <p>Councillor Pownall reported on the latest meeting of the three Councils Working Group with Mr Rob Charnley (Head of Minerals Planning) at Cheshire West and Chester HQ Winsford on 26 September.</p> <p>The main points were:</p> <ul style="list-style-type: none"> <li>• The operators are currently operating on a variation of their original permit for extraction and restorations. There could well be a new submission under these conditions.</li> <li>• At the moment only sand is being extracted from the site, CWAC are awaiting details on the number of lorry movements.</li> <li>• There will be a need to submit a new plan for the import of restorative materials to the site when the operator has agreed with CWAC the quantities required. The independent survey undertaken by the Planning Authority has now been accepted by the operator so there is essentially agreement on the baseline topography of the site as it now exists but there</li> </ul>	<b>DV</b>

	<p>will be need to identify with more accuracy the location f material already on site before any more is brought in.</p> <ul style="list-style-type: none"> <li>• Separately we are waiting for an updated report from the Environment Agency on the site which might require further submission.</li> <li>• It was agreed to schedule the next meeting on the Working Group for early January when item 3 had been agreed with the quarry operators.</li> </ul> <p>Councillor Moores and Fletcher mentioned that they had been informed that there were dead trees in the verges on Top Road and they have passed this information onto CWAC.</p>	
16/176	<p><b>Footpaths</b> Councillor Moores reported that the final cut of the footpaths will be undertaken in early November.</p>	
16/177	<p><b>Health and Safety Report</b> Councillor Moores introduced the proposed updated Health and Safety Policy for Kingsley Parish Councillors.</p> <p>Councillor Moores proposed that the Council adopt the Health and Safety Policy. This was seconded by Councillor Jones and unanimously agreed.</p> <p>It was RESOLVED that the Health and Safety policy be adopted by Kingsley Parish Council as from 18 October 2016.</p>	
16/178	<p><b>Earmarked Reserves/Spending Requirements</b> A meeting has been arranged (The Red Bull on Wednesday 9 November at 7.30pm) to discuss the Earmarked Reserves and future Spending Requirements.</p> <p>Councillor Moores requested that any ideas that Councillors may have for future spending are costed prior to the meeting, ready for discussion. A report will then be brought to the Council's November meeting.</p>	
16/179	<p><b>Tenders for grass cutting</b> A revised set of documents was presented to the Council in preparation for sending out to interested contractors in November. Following a discussion about the revised tender submission, some minor changes and alterations were agreed to be made.</p> <p>It was RESOLVED that the following contractors would be invited to tender for grass cutting in the playing field, cemetery and various public rights of way within the Kingsley parish:</p> <ul style="list-style-type: none"> <li>• Richard Cheetham</li> <li>• Northwich Town Council</li> <li>• MidCheshire Grounds Maintenance.</li> </ul> <p>An advert will also be placed on the Noticeboard, in the Newsletter and on the village website inviting tenders.</p> <p>The closing date for quotations will be Friday 9 December 2016.</p>	<p><b>JP</b></p> <p><b>JP</b></p>

	<p>The Clerk will ask Councillor Warburton to ask the General Assistant whether he would be able to cut back the brush (dense vegetation at the base of the hedges) in the playing field over the winter months.</p>	<b>JP</b>
16/180	<p><b>Housing Survey</b>  Since the last meeting of the KPC, Barton Willmore (the developers looking at the potential development of land off Higher Heyes Drive) had requested further information from the Parish Council with regard to how the previous housing needs survey (for the development on Pike Lane) had been carried out previously in Kingsley Parish.</p> <p>Councillor Moores formally responded to the request by providing them with basic details about our involvement in one previous survey. He informed them that Kingsley Parish Council had previously undertaken a housing needs survey but that this was done in conjunction with CWAC. The survey was advertised to residents in advance via the local newsletter and village website and a questionnaire was sent out to all residents. Councillor Moores further stated that the Parish Council would wait until the planning application had been submitted to the planning authority before making any formal comments on Barton Willmore's housing proposal.</p> <p>Councillor Pownall commented that it was advisable not to endorse or assist with any such surveys.</p>	
16/181	<p><b>KNVI Report</b>  Councillor Jones and Councillor Wilson had previously declared an interest in this item.</p> <p>Councillor Moores had received a request from the KNVI Committee for the Parish Council to have a representative to sit on the KNVI Committee. At present two members of the Parish Council are members of the KNVI Committee as informal trustees, though one of these councillors will be resigning from the KNVI Committee in November at the AGM.</p> <p>After much discussion where several views were expressed about whether the Parish Council should have a formal role on a committee of another group operating within the parish, Councillor Moores proposed that the Kingsley Parish Council should not take up this kind invitation. This was seconded by Councillor Fletcher and carried unanimously.</p> <p>It was RESOLVED that the Kingsley Parish Council would not take up the offer of a seat on the KNVI Committee and that Councillor Moores would write formally to the KNVI committee explaining the reasons why we would not be taking up this offer.</p>	<b>DM</b>
16/182	<p><b>Mayor of Frodsham Invite</b>  The Frodsham Mayor had invited the Chairman of Kingsley Parish Council to visit him at Frodsham Town Council. As Councillor Moores is unavailable, it was agreed that the Vice Chairman (Councillor Crossley) will attend in his place.</p>	

	<p>Councillor Moores suggested a donation might be made to one of the Mayor's charities and the Council agreed to donate £50 to the Cheshire Asbestos Victim Support Group.</p> <p>It was RESOLVED that £50 be donated to Cheshire Asbestos Victim Support Group.</p>	
16/183	<p><b>Remembrance Day 13 November</b></p> <p>Councillor Moores will represent the Parish Council at the Kingsley Remembrance Service on 13 November by laying a wreath at the cemetery war memorial. It was agreed that a donation of £100 be paid to the British Legion.</p> <p>It was RESOLVED that £100 be donated to the British Legion.</p>	
16/184	<p><b>CWAC Planning Protocol</b></p> <p>It was noted that the Council had received the Planning Protocol from CWAC. The Clerk will ensure it is placed on the village website.</p>	<b>JP</b>
16/185	<p><b>Correspondence Received</b></p> <p>SP Energy Networks have suggested that instead of a wayleave annual payment of £7.14 being paid with regard to the 'electricity wayleave agreement' at Kingsley Playing Field, they would pay a one off lump sum equivalent to 20 times the annual rental which would be in lieu of any future payments, this would no way alter or change the Company's obligations in respect of the apparatus, nor will it give the company any greater rights than they presently hold.</p> <p>It was agreed by the Council it would accept the one off payment. The Clerk will write to SP Energy Networks with the Council's decision.</p> <p>It was RESOLVED that Kingsley Parish Council would accept the one off payment equivalent to 20 times the annual rent.</p> <p>Councillor Jones had received a request from the Kingsley Community School to borrow the Council's gazebos for a Christmas event being held on the 2<sup>nd</sup> of December 2016. It was agreed by Council to loan the gazebos to the Community School on the condition they collected and returned the gazebos in good order.</p> <p>It was RESOLVED to loan the Kingsley Parish Council's gazebos to Kingsley Community School for the event on 2 December 2016.</p>	<b>JP</b>
	<b>Meeting closed at 9.30pm</b>	

Signed:.....

Dated:.....