

## KINGSLEY PARISH COUNCIL

### MINUTES OF THE MEETING OF KINGSLEY PARISH COUNCIL HELD IN THE KINGSLEY COMMUNITY CENTRE ON TUESDAY

21 March 2017 at 7.00pm

**Present:** Councillor S. Billows  
Councillor F. Crane  
Councillor D. Crossley (Vice Chairman)  
Councillor D. Fletcher  
Councillor C. Jones  
Councillor D Moores (Chairman)  
Councillor C. Pownall  
Councillor G. Warburton  
Councillor R. Wilson

**In attendance:** Mrs J. Preston (Clerk)

#### MEETING No 10

REF.	DISCUSSION	ACTION
17/040	<b>Apologies for Absence</b> Councillor D Vickers Councillor J Cliff	
17/041	<b>Minutes of the Meeting held on 21 February 2016</b> The Minutes of the meeting held on the 21 <sup>st</sup> December were approved and signed by the Chairman as a true and correct record, with two amendments: <ul style="list-style-type: none"><li>• Councillor D Moores to be added to List of those Present</li><li>• Correspondence Received - two items split between 17/039 as (a) and (b)</li></ul>	
17/042	<b>Matters Arising</b> None	
17/043	<b>Declarations of Interests</b> Councillor Pownall declared an interest in item (17/049)  Councillor Crossley declared an interest in item (17/050)	
17/044	<b>Chairman's Remarks</b> Owing to the meeting only being one hour long, due to the Annual Parish Meeting	

	<p>taking place after this meeting,, the Chairman requested that all speakers be as concise as possible and he would present his Chairman’s Report at the Annual Parish Meeting.-</p>	
17/045	<p><b>Opportunity for Public to raise issues</b>  A member of the public attended the meeting to raise issues arising from problems occurring with dogs running loose within the playing field. Following concerns having been raised by various members of the public over the past few weeks, the local resident attended the meeting to raise his own concerns following a recent incident that he and his family had experienced at the field and to make some suggestions as to what action could be taken to help. These included :</p> <ul style="list-style-type: none"> <li>• Dog owners to be reminded of their responsibility when out with their dogs;</li> <li>• Children should always be given ‘priority’ on the field;</li> <li>• Improved, clear and concise, signage should be installed at all entrances reminding dog owners of their responsibilities.</li> <li>• The resident believed that the Parish Council had a legal responsibility for the safety of children in the field with respect to loose dogs running on the field</li> </ul> <p>The chairman thanked him for attending the meeting and producing his suggestions. As this matter is on the Agenda the Chairman explained that it would be discussed later during the meeting.</p>	
17/046	<p><b>Planning Issues</b></p> <hr/> <p><b>1. Council TO NOTE the Planning decisions made by CWAC:</b></p> <p><b>17/00087/FUL</b> Roxburgh Brookside Kingsley  Two storey rear extension <span style="float: right;"><b>APPROVAL</b></span></p> <p><b>17/00037/S73</b> Rose Cottage Norley Road Kingsley  Variation of Condition 2 <span style="float: right;"><b>APPROVAL</b></span></p> <p><b>2. APPLICATIONS FOR CONSIDERATION</b></p> <p><b>17/00520/FUL</b> <b>The Homestead Norley Road Kingsley</b>  Single Storey rear extension  <i>Council comments already forwarded to Planning as date for comments before date of Council meeting 21.3.1.7 Councillors had previously received comments via email for their own comments.</i></p> <p><b>17/00562/FUL</b> <b>7 Highbank Road Kingsley</b>  1<sup>st</sup> floor extension to rear and addition of pitched roof to side</p>	

	<p><i>Council comments already forwarded to Planning as date for comments before date of Council meeting 21.3.1. Councillors had received comments previously via email for their own comments.</i></p> <p><b>17/00532/S73 The Croft Mill Lane Kingsley</b></p> <p>Removal of condition 3 of 4/17624 date 1.3.1988</p> <p><i>Council comments already forwarded to Planning as date for comments before date of Council meeting 21.3.1. Councillors had received comments previously via email for their own comments.</i></p> <p><b>17/00661/FUL Kingsley Mill Mill Lane Kingsley</b></p> <p>New public access</p> <p><i>Council comments already forwarded to Planning having been previously emailed to all councillors for their own comments.</i></p> <p><b>17/00575/S73 Town Farm Quarry Mill Lane Kingsley</b></p> <p>Variation of conditions 1,5,61 &amp; 63 of planning permission 14/01676/S73</p> <p><b>17/00575/S73 Town Farm Quarry Mill Lane Kingsley</b></p> <p>Variation of conditions 1,6, 63 &amp; 68 of planning permission 14/01676/S73</p> <p>Councillor Crossley and Councillor Pownall are attending a meeting on 23 March with other Councillors from Action Bridge and Crowton to further discuss Town Farm Quarry. Once this meeting has taken place Councillor Pownall and Crossley will draft a proposed response and circulate amongst Councillors regarding variation of conditions (17/00575/S73) so that the comments can be sent to CWAC by the deadline (31 March 2017).</p>	<b>DC/CP</b>																																	
17/047	<p><b>Finance</b></p> <p><b>(a) To agree the following payments and sign cheques</b></p> <table data-bbox="501 1458 1150 1823"> <tr> <td><b>Cancelled</b></td> <td></td> <td><b>2885</b></td> </tr> <tr> <td><b>Blachere Illumination</b></td> <td><b>£ 95.28</b></td> <td><b>2886</b></td> </tr> <tr> <td><b>J Preston March Salary</b></td> <td><b>£322.36</b></td> <td><b>2887</b></td> </tr> <tr> <td><b>A Walker March Salary</b></td> <td><b>£192.24</b></td> <td><b>2888</b></td> </tr> <tr> <td><b>HMRC March Tax</b></td> <td><b>£128.60</b></td> <td><b>2889</b></td> </tr> <tr> <td><b>EON Christmas Lightning</b></td> <td><b>£ 2.94</b></td> <td><b>2890</b></td> </tr> <tr> <td><b>BT</b></td> <td><b>£ 27.49</b></td> <td><b>D/D</b></td> </tr> <tr> <td><b>SUEZ</b></td> <td><b>£ 39.97</b></td> <td><b>D/D</b></td> </tr> <tr> <td><b>Treefellers Call Out</b></td> <td><b>£90.00</b></td> <td><b>2891</b></td> </tr> <tr> <td><b>ChALC Clerk Training</b></td> <td><b>£45.00</b></td> <td><b>2892</b></td> </tr> </table> <p><b>(b) Invoices paid prior to the meeting:</b></p> <table data-bbox="501 1935 1150 2007"> <tr> <td><b>Signs of Cheshire (Notice Boards Deposit)</b></td> <td><b>£997.50</b></td> <td><b>2884</b></td> </tr> </table>	<b>Cancelled</b>		<b>2885</b>	<b>Blachere Illumination</b>	<b>£ 95.28</b>	<b>2886</b>	<b>J Preston March Salary</b>	<b>£322.36</b>	<b>2887</b>	<b>A Walker March Salary</b>	<b>£192.24</b>	<b>2888</b>	<b>HMRC March Tax</b>	<b>£128.60</b>	<b>2889</b>	<b>EON Christmas Lightning</b>	<b>£ 2.94</b>	<b>2890</b>	<b>BT</b>	<b>£ 27.49</b>	<b>D/D</b>	<b>SUEZ</b>	<b>£ 39.97</b>	<b>D/D</b>	<b>Treefellers Call Out</b>	<b>£90.00</b>	<b>2891</b>	<b>ChALC Clerk Training</b>	<b>£45.00</b>	<b>2892</b>	<b>Signs of Cheshire (Notice Boards Deposit)</b>	<b>£997.50</b>	<b>2884</b>	
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	<b>(c) To note payments received: None</b>	
17/048	<p><b>Borough Councillor Remarks</b> Councillor Oultram had no specific information, but was attending the meeting in order to catch up on Kingsley Parish Council matters and stated he was always available if required.</p>	
17/049	<p><b>Playing Field Report</b> Treefellers will be carrying out the tree maintenance identified in the recent CWAC survey on 26 March 2017.</p> <p>Unfortunately, during the recent storm, one tree that was on the list for maintenance fell onto the garden room of a property, which edged the playing field. The tree was removed immediately by Treefellers.</p> <p>Councillor Fletcher will enquire from CWAC as to how often tree surveys should be undertaken and report back to the next council meeting.</p> <p>Further to the discussions regarding dogs in the playing field at the February Council meeting, Councillors returned to the issue and discussed what actions might be taken to address the concerns raised by several villagers over recent weeks, where dogs running loose had come into contact with and frightened / intimidated others users of the field. A number of options were explored with the merits and disadvantages of each being discussed (would it work; what would it cost; how would it / could it be enforced, etc).</p> <p>Councillor Crane provided further information about Public Spaces Protection Orders (PSPOs) which are intended to deal with a specific nuisance or problem in a particular area that is detrimental to the local community. Councillor Crane reported that PSPOs can only be made by Cheshire West and Chester Council so it is not something that Kingsley Parish Council can set up themselves. PSPO's can cover a range of issues such as keeping dogs on leads in a particular area, ensuring that owners pick up after their dog, restricting access to dogs in certain areas, limiting the number of dogs per person or even banning dogs completely. Councillor Crane will carry out further investigations into the use of PSPO's but in the short term, Councillors felt that a less formal approach should be undertaken focussing on better education, improved signage and perhaps even carrying out a survey of those using the playing field to understand more about what solutions might be implemented.</p> <p>Councillor Pownall suggested that the ROSPA guidelines should be looked at by councillors which set out how dogs should be controlled specifically in and around public play areas. Councillor Pownall had also talked to several members of the public using the playing field and ideas from those discussions were:</p> <ul style="list-style-type: none"> <li>• Fencing off the children's play area</li> <li>• More signs informing dog walkers of their responsibilities at all three entrances to the field - Westbrook Rd, Dark Lane and Highbank</li> <li>• Fencing off a dog zone</li> </ul>	<p><b>DF</b></p> <p><b>FC</b></p>



	<p>decided to ask Marion to attend the April council meeting in order to talk through the plans with the Council.</p> <p>Plans to improve the area around the War Memorial are ongoing.</p> <p>Sunrise Gardens had undertaken the first cut of the grass at the cemetery and made a good job.</p> <p>RESOLVED THAT the Council would accept the quotation from Frodsham Tree Solutions re tree maintenance within the Cemetery.</p> <p>RESOLVED THAT shelves would be installed in the Boardroom.</p>	
17/051	<p><b>Transport/Highways</b> This report would be presented at the Annual Parish Meeting which follows this meeting.</p>	
17/052	<p><b>Amendment to Standing Orders and the Policy on Public Participation at Meetings.</b> Councillor Crane reported that the 1960 Act of the Public Bodies Admission to Meetings Act has been changed.</p> <p>Originally no filming, photographing, recording or transmitting the proceedings of a meeting was permitted.</p> <p>Now, however, owing to the use of social media the following is permitted:</p> <ul style="list-style-type: none"> <li>• Filming, photographing or making an audio recording of proceedings at a meeting (eg using a mobile phone, tablet such as an ipad, filming for a TV broadcast, recording for a radio broadcast.</li> <li>• Using any other means for enabling people not present at a meeting to see or hear proceedings as they take place or later (eg live streaming)</li> <li>• Written report or commentary on the proceedings during or after a meeting or oral reporting or commentary after the meeting. Examples of written reporting or commentary include blogging, posting comments on Facebook or tweeting.</li> </ul> <p>Councillor Crane had produced an amended Policy on Public Participation. One alteration was requested to the following sentence:</p> <p>“The Council welcomes written reporting or commentary during the meeting eg through social media or blogging” <i>to be amended to</i></p> <p>“The Council allows written reporting or commentary during the meeting eg through social media or blogging.”</p> <p>Councillor Crane will amend the Kingsley Standing Orders and the Policy on Public Participation at Meetings to be in line with the new amendment to the 1960 Act of the Public Bodies Admission to Meetings and forward the same to the Clerk for the records.</p>	<b>FC</b>

17/053	<p><b>Defibrillators</b></p> <p>The Clerk reported that the defibrillator outside the Kingsley &amp; Newton Village Institute (KNVI) has now been installed.</p> <p>Quotations had been received for installing the defibrillator outside the Pharmacy. Cheshire Boiler &amp; Electrical Services (CBES) had submitted a quote of £50 only, far cheaper than any other quote. CBES stated that as this was of benefit to the community they would charge only a nominal sum. It was suggested that Council accept the quote from CBES.</p> <p>Proposed by Councillor Jones  Seconded by Councillor Crossley  Unanimously agreed</p> <p>Council would like to put their sincere thanks on record to Ben Turner the electrician at CBES for offering his services free and also to Hayley &amp; Baz of Cube Lighting who installed the defibrillator at KNVI for free.</p> <p>RESOLVED THAT the Council would accept the quotation from Cheshire Boiler &amp; Electrical Services to install a defibrillator and cabinet outside the Kingsley Pharmacy.</p>	
17/054	<p><b>Correspondence Received</b></p> <p>Councillor Billows asked that the following be recorded with regard to the Community Fund Working Group.: <i>“I require it documenting that I resigned from the Group because I was not happy with the manner in which Community Funds were awarded and felt the report submitted to the Parish Council in February did not accurately report the Working Groups considerations.”</i></p> <p>A Health and Fracking brochure had been received from Frack Free Northwich which gave information for those who would wish to join the campaign opposing fracking in the area.</p>	
	Meeting closed at 8pm.	

Signed:.....

Dated:.....