

KINGSLEY PARISH COUNCIL

MINUTES OF THE MEETING OF KINGSLEY PARISH COUNCIL HELD IN KINGSLEY COMMUNITY CENTRE ON TUESDAY

20 March 2018 AT 7.00PM

Present: Councillor S. Billows
Councillor J. Dean
Councillor A Dedman
Councillor D. Fletcher
Councillor C. Jones
Councillor D. Moores
Councillor G. Warburton
Councillor R. Wilson

MEETING No 10

REF.	DISCUSSION	ACTION
	Opportunity for Public to raise issues No member of the public raised any issues.	
18/041	Apologies Councillor D Molyneux Councillor R Oultram	
18/042	Minutes of the Meeting held on 20th February 2018 The minutes of the meeting held on 20 th February 2018 were approved and signed by the Chairman as a true and correct record.	
18/043	Minutes of the Extraordinary Meeting held on 20th February 2018 The minutes of the meeting held on 20 th February 2018 were approved and signed by the Chairman as a true and correct record.	
18/044	Declaration of Interests Register of interests: Councillors are reminded of the need to update their register of interests and the need to disclose both the type of interest and its nature. Councillor Moores declared an interest in item 18/045.	
18/045	Planning Issues Council to NOTE the Planning decisions made by the Borough Council Town Farm Quarry Mill Lane Kingsley 17/00829/S73 Withdrawn Variation of conditions 1, 61, 63 and 68 of planning permission 14/01677/S73 Conditions(s) Removal Town Farm Quarry Mill Lane Kingsley 17/00575/S73 Approval Variation of conditions 1, 5, 61, 63 and 68 of planning permission	

	<p>14/01676/S73</p> <p>63 Top Road Kingsley 18/00415/FUL Approval Extensions to side, rear and front of bungalow and additional render Pike House Pike Lane Kingsley 17/03358/FUL Approval Demolition of redundant barns and outbuilding and the construction of 3 dwellings</p> <p>52 Top Road Kingsley 17/05469/FUL Approval Demolition of existing dwelling & erecting of 2 dwellings</p> <p>Land off Higher Heyes Drive Kingsley 17/02356/FUL Approval Development of 15 affordable dwellings</p> <p>APPLICATIONS TO BE CONSIDERED</p> <p>Brookside Farm Chapel Lane Kingsley 18/00678/FUL Objection New portal framed agricultural building amendment to 17/04490/FUL (circulated)</p> <p>92 Top Road, Kingsley 18/00818/FUL No comments Single storey extension to the rear elevation (circulated)</p>																																					
18/046	<p>Finance 18/046 Finance</p> <p>(a) To agree the following payments and sign cheques:</p> <table border="0"> <tr> <td>BT</td> <td>Office Telephone</td> <td>£ 28.49</td> <td>D/D</td> </tr> <tr> <td>Suez</td> <td>Cemetery Bins</td> <td>£ 41.94</td> <td>D/D</td> </tr> <tr> <td>Cllr Warburton</td> <td>Cem. Gate Adhesive Tape</td> <td>£ 3.00</td> <td>2997</td> </tr> <tr> <td>E.On</td> <td>Christmas Lights Elec</td> <td>£ 12.96</td> <td>2998</td> </tr> <tr> <td>J Preston</td> <td>March Pay</td> <td>£304.18</td> <td>2999</td> </tr> <tr> <td>HMRC</td> <td>March Tax</td> <td>£ 75.80</td> <td>3000</td> </tr> <tr> <td>KCA</td> <td>Hall Hire 2017/2018</td> <td>£340.00</td> <td>3001</td> </tr> <tr> <td>Cheshire Wrought Iron</td> <td>Fencing repair in Cemetery</td> <td>£2340.00</td> <td>3002</td> </tr> <tr> <td>Mr S Nicholls</td> <td>Planting of Hedge Cemetery</td> <td>£ 130.00</td> <td>3003</td> </tr> </table> <p>(b) Invoices paid prior to the meeting: None</p> <p>(c) To note payments received: VAT Refund £1153.81</p>	BT	Office Telephone	£ 28.49	D/D	Suez	Cemetery Bins	£ 41.94	D/D	Cllr Warburton	Cem. Gate Adhesive Tape	£ 3.00	2997	E.On	Christmas Lights Elec	£ 12.96	2998	J Preston	March Pay	£304.18	2999	HMRC	March Tax	£ 75.80	3000	KCA	Hall Hire 2017/2018	£340.00	3001	Cheshire Wrought Iron	Fencing repair in Cemetery	£2340.00	3002	Mr S Nicholls	Planting of Hedge Cemetery	£ 130.00	3003	
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18/047	<p>Borough Councillor Remarks Councillor Oultram was not present due to clash of meetings.</p>																																					
18/048	<p>Playing Field Report Councillor Fletcher reported that 3 tenders had been received for the proposed work on the south and north perimeter copse in the playing field. The proposed work will involve removing/thinning out of the self-seeded trees, removal of any overhanging trees and dangerous trees. Councillor Fletcher</p>																																					

	<p>proposed that Council accept the quotation from Frodsham Tree Solutions which he felt covered all the work required and was in fact the cheapest of the three quotations.</p> <p>The 3 quotations which were received were:</p> <ul style="list-style-type: none"> • Treetamers £1450.00 • Mid Cheshire Ground Maintenance £2400.00 • Frodsham Tree Solutions £1300.00. After further discussion it was agreed to appoint Frodsham Tree Solutions to undertake the work. <p>Proposal Councillor Fletcher. Seconded Councillor Jones Unanimously agreed</p> <p>AGREED THAT Frodsham Tree Solutions be appointed to carry out the work on the trees and brush in the north and south copse of the playing field.</p> <p>Councillor Fletcher will contact Frodsham Tree Solutions to see if the work can be carried out as soon as possible before the bird nesting season and if they will leave the chipped vegetation within the locked car park on the field so that we may use it elsewhere around the site.</p> <p>Councillor Moores suggested that if councillors notice any overhanging trees/bushes within the parish that may require cutting back then please let Councillor Fletcher know as we may be able to ask Frodsham Tree Solutions to undertake that work for us as well whilst they are working in the village.</p> <p>Councillor Jones reported that the new play equipment had now been installed in the playing field but a few snagging issues were still to be settled. She also reported that if we need a post installation inspection there would be a cost of approx. £460.</p> <p>Council felt this was expensive and Councillor Jones agreed to discuss the matter further with Wickstead. Council felt that an inspection should be carried out and that the area should continue to be fenced off until the equipment is safe to sue. Council also authorised Councillor Jones to put an ‘update’ item on Facebook regarding the new play equipment.</p> <p>Councillor Jones reported that the village ‘dog control survey’ had been circulated with the March edition of the Kingsley News. It was also advertised wiva a post of the village Facebook page. ~The closing date for responses is the endof March and a further reminder will be issued via Facebook before that date. So far, 130 responses have been receive (paper copy and on-line). The village had also been reminded of the CWAC ‘dog control’ survey which ahs a closing date of 30 April Councillor Jones will bring a report summarising the response to the village survey to the April meeting.</p>	<p>DF</p> <p>ALL</p> <p>CJ</p> <p>CJ</p> <p>CJ</p>
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	<p>Councillor Jones wished to record her thanks to those who work on the Kingsley News for agreeing and helping to send out the Dog Survey with the magazine.</p>	
18/049	<p>Cemetery Report Councillor Warburton reported that the iron railings repair work was now completed. Mr S Nicholls had planted a new hedge along the railings to complete the work.</p> <p>Councillor Warburton informed the Council that the paths around the Cemetery are now quite uneven and work will be required in the future if they become any worse.</p> <p>The field next to the Cemetery is covered in various weeds such as rag wort and docks and the seeds are blowing into the Cemetery causing extra work. The Clerk will endeavour to contact the owner of the field, who lives in Scotland, so see if they will arrange topping and/or spraying of the field.</p> <p>The new cremation plot area in the Cemetery is now completed and in use. Councillor Warburton requested that Mrs Marion Crossley be thanked for all her hard work as landscape architect. This was unanimously supported by Council.</p> <p>Three companies have been approached with regard to the proposed landscaping work around the war memorial. Two quotes were received:</p> <ul style="list-style-type: none"> • HW Morris £2722.69 • Tims Landscapes £4850.00. <p>Council discussed the two quotations and decided that HW Morris offered good value for money. Councillor Jones stated that Councillor Oultram has agreed to allocate the remaining balance of his CWAC Members Budget (£2283.00) to the KPC for this project. As Council had already agreed to fund the landscaping up to £750.00 this would mean the project can now be progressed. Council were very pleased to accept Councillor Oultram's offer and Councillor Jones agreed to accept on behalf of Kingsley Parish Council.</p> <p>Proposed Councillor Jones Seconded Councillor Dean Unanimously agreed</p> <p>Councillor Moores requested in addition to expressing our thanks to Mrs Marion Crossley for her work on the cremation plot scheme, Council should also thank her for her hard work in designing the landscaping scheme for the war memorial as well. This was unanimously supported by Council.</p> <p>AGREED THAT HW Morris would be appointed to carry out the work on landscaping the War Memorial.</p> <p>AGREED THAT Councillor Jones would contact Councillor Oultram thanking him for the kind offer of £2283 towards the landscaping of the War</p>	<p>JP</p> <p>CJ</p>

	<p>Memorial.</p> <p>The Clerk will contact HW Morris to inform them of their successful bid and as them that they now liaise with Councillor Warburton regarding the work. The Clerk will also write to Mrs Crossley on behalf of the Council to thank her for the work she carried out as landscape architect on the cremation plots and war memorial.</p>	JP
18/050	<p>Traffic/Transport Report</p> <p>Dr Chris Pownall was unable to attend the meeting owing to a bereavement, so Councillor Dean read out his report on Town Farm Quarry.</p> <p>Following all the hard work by the 3 parish councils (Kingsley Parish Council (KPC) , Crowton and Action Bridge) there was a successful result in respect of the recent planning application. At the recent meeting, the Cheshire West and Chester Council Planning Committee rejected all but one of the proposed variations of conditions which had formed the Town Farm Quarry (TFQ) Application 17/00575/S73.</p> <p>It is expected that an appeal will be made by the applicants though this has not been confirmed. Dr Pownall recommended that KPC continue to remain as member of the joint parish council TFQ Working Group over the next few months. Dr Pownall wished to record his thanks to Councillor Oultram and Councillor Fyfield for their support who were able to set out the objections in clear planning terms.</p> <p>Council were delighted by the decision made by CWAC and expressed their thanks to all members of the TFQ Working Group for all their hard work to date. Special thanks were given to Dr Chris Pownall for his hard work and the diligent care taken.</p> <p>Councillor Sue Billows agreed to post a short note on the village Facebook site informing people of the CWAC decision and our thanks to those involved.</p>	SB
18/051	<p>Higher Heyes Update</p> <p>Councillor Billows updated Council on the Higher Heyes Development.</p> <p>Legal Advice, sought by Kingsley Parish Council, had now been received from the Barrister.</p> <p>This advice has been shared with the Higher Heyes Working Group (made up of Parish Councillors and members of the Kingsley Green Belt Action Group). An Initial assessment of the advice by the Working Group, suggests that there are possibly some grounds to challenge the decision made by CWAC. The Working Group will now consider the strength of those grounds, the likely chance of success and any financial implications before recommending a way forward.</p> <p>A surprising late objection to the planning application, which has only recently appeared on the CWAC website, has been received from the</p>	

	<p>Cheshire West Flood Authority. Council are confused why this objection has only just been made and will make further enquiries to CWAC on this matter. The Working Group will also request further legal opinion from the Barristers over whether this late objection might change the advice already received.</p> <p>On 15th March 2018, CWAC finally gave formal planning permission for the development to proceed, along with various conditions for compliance. This means that if Kingsley Parish Council wishes to pursue a legal challenge to this permission then that must be done within 6 weeks of that date (this would involve instructing the Barrister to send a formal letter to CWAC).</p> <p>Due to the tight timescales, it was reported that the Kingsley Green Belet Action Group (KGBAG) may decide to hold a public meeting to discuss the matter further, and the KPC Higher Heyes working Group may need to hold an Extraordinary Meeting of the Parish Council in order to a) submit a report recommending what the next steps should be and b) for a decision to be taken.</p> <p>Prior to any final decision being taken, Councillor Billows agreed to circulate the Advice received from the Barrister to all Councillors, along with a summary of the various financial implications of the ‘next steps’ in order that everyone has the relevant information to help them make a decision.</p> <p>Councillor Billows briefly reported on the Kingsley Transition Initiative (KTI) donation which is at present in suspense awaiting its reallocation. KGBAG are currently considering applying for Charitable Status to enable them to apply for the closing funds from KTI to be donated to them.</p>	SB
18/052	<p>Update on appointment of new Clerk Councillor Billows reported that 4 applications had been received.</p> <p>The Personnel Committee had felt that all 4 applicants had merit and would be interviewing the candidates on 22nd March 2108.</p> <p>Council agreed that they would be willing to accept the decision of the Personnel Committee following the interviews.</p>	
18/053	<p>Arrangements for co-option of any new prospective Councillors A discussion took place considering how we wish to deal with any applications submitted by people wishing to be considered as Parish Councillors.</p> <p>It was agreed that after the deadline for applications (end of March 2018) has passed, the Clerk will notify Councillors by email how many applications had been received.</p> <p>As we are looking to co-opt for 2 councillors, of only 1 or 2 applications are received the Clerk will notify the present councillors by email so that co-option can be agreed at the April Council meeting with any new councillors</p>	

	<p>attending at the May Council meeting.</p> <p>If there are 3 or more applications, then it was agreed that it will probably be necessary to assess the applications via ‘interview’ with a view to agreeing co-option at the May meeting.</p>	
18/054	<p>Kingsley News In response to a previous request from KCA for a donation (in recognition of all the hard work undertaken by the KCA newsletter team), Kingsley Parish Council had written to the Kingsley Community Association (KCA) suggesting that it might be more appropriate to make a financial contribution based on our use of the magazine to promote the work of the Parish Council.</p> <p>Council therefore asked what would be the cost of producing 2 pages per month within the Kingsley News magazine. Mr Batey the Treasurer of KCA replied to say the annual cost would be £143.00. Council discussed the amount and agreed that it would be very happy to pay this annual contribution as the Kingsley News was a very important vehicle for informing Kingsley residents of the work of the Council.</p> <p>Council unanimously acknowledged the hard work of all the volunteers involved in producing the newsletter and that their efforts were much appreciated.</p> <p>Proposed Councillor Moores Seconded Councillor Fletcher Unanimously agreed</p> <p>AGREED THAT the Council will contribute the annual amount of £143 (2018/2019) towards the cost of producing the Kingsley Parish Council information within the Kingsley News.</p> <p>The Clerk will write to the KCA informing them of Council’s decision.</p>	JP
18/055	<p>Correspondence Received <i>Letter from Mrs Lightfoot.</i> Councillor Moores read out a letter on behalf of Mrs Lightfoot in which she raised concerns about the use of Kingsley Parish Council funds to support obtaining legal advice regarding the Higher Heyes development, suggesting that there are many other community projects worthy of such funding that could be prioritised.</p> <p><i>Email from Mrs Jewell-Liggins.</i> The email asked that money raised by crowd funding be match funded by KPC.</p> <p><i>Litter Complaint.</i> The Clerk had received a telephone call from Mrs Jennings complaining about the litter in her garden. Councillor Moores had met with Mrs Jennings explaining that the Council could not be held responsible for litter in parishioners’ gardens but would happily meet with Mrs Jennings in the future if the need arises.</p>	

	<p>PCSOs . PCSO Neil Flanagan had informed the Clerk that he and PCSO John Kopsyk will no longer be the police responsible for Kingsley Parish. A new PCSO will be appointed in April and will contact the Council to introduce themselves. The Clerk recorded Council's appreciation to both Neil and John for their work within the parish and for the interest they showed in the work of the Council.</p> <p><i>Email from Christopher Burrows re Higher Heyes Planning Application.</i></p>	
18/055	<p>Date of Next Meeting 17 April 7.15pm The cheques will be presented to the four groups receiving grants from the Community Fund at 7.15pm</p>	
18/056	<p>Meeting closed at 20.35pm</p>	

Signed:.....

Dated:.....