

KINGSLEY PARISH COUNCIL

Minutes of a Meeting of Kingsley Parish Council held in Kingsley Community Centre on Tuesday 15 January 2019 at 7.30pm

Meeting No. 1
Commenced 7.30pm

Finished 10.00pm

Present	Cllrs J Critchley (Chair) (JC), S Billows (SB), D Fletcher (DF), A Dedman (AD), R Wilson (RW), C Jones (CJ), C Pownall (CP), D Moores (DM)	Action Page 1
Attending	Locum parish clerk	
REF.		
19/001	Apologies received from Cllr Molyneux.	
19/002	Declarations of Interests relating to any item on the agenda. N/A	
19/203	Public Participation. Public - None in attendance PCSO - was not in attendance and no report tabled. Clerk to contact PCSO to discuss various options including tabled reports and joint Surgeries.	Clerk
19/004	To resolve to accept the minutes of the last meeting - Cllr Pownall tabled one amendment to the Minutes and were accepted as corrected.	Clerk
19/005	Borough Councillor Remarks - none received.	
19/006	Report on Parish Clerk/RFO employment. The Parish Council noted the Mike Stubbs, the Locum Parish Clerk, would start his employment on the 09/01/19.	
19/007	<u>To assess and agree tenders for maintenance contracts</u> Cllr Warburton led a conversation surrounding the awarding of the Cemetery Maintenance Contract which was deferred at the last Full Council Meeting. <u>Cemetery</u>	

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	<ul style="list-style-type: none"> Contract was awarded to Christian West <p>Clerk to inform successful suppliers for all the maintenance contracts and to issue suitable contracts.</p> <p>Clerk to arrange meeting with Mid Cheshire's - Cllr Moores to attend also</p>	Clerk
19/008	<p>Playing Field Report Cllr Fletcher reported that the Notice Board Door had become damaged and would need repairing / replacing.</p> <p>'Warning' sign needs creating to ensure door is closed correctly in the future</p>	Page 2 Cllr Fletcher
19/009	<p>Middle Lane Playing Field Cllr Critchley confirmed to the Council that she is to meet Sharon Marshall from CWAC on the 29/01/19</p>	Cllr Critchley
19/010	<p>Cemetery Report Cllr Warburton led discussions surrounding the Cemetery including;</p> <ul style="list-style-type: none"> Christmas Wreathes will need removing Remembrance Poppies will be removed when new bench is installed Cllr Billows is in communication with the charity responsible for the two burial plots and its up keep 	Cllr Warburton
19/011	<p>Cemetery Policy & Management Working Group Report Members of the CP&MWG met with Mr Hutchinson to discuss his concerns at the Cemetery, especially within the 'extension' area. Outcomes of the meeting included;</p> <ul style="list-style-type: none"> The working group disagrees with some of Mr Hutchinson's interpretation of the Law but looks forward to continuing to engage with him Cllr Critchley recommended that the Parish council undertook Membership of the ICCM, at a cost of £90, which will provide information and possible training, to inform a future Cemetery Policy. 	Cllr Critchley
19/012	<p>KPC Boardroom Cllr Billows provided information as follows;</p> <ul style="list-style-type: none"> Floor has been 'screed' but will need 'feathering' before the Vinyl is laid BT have agreed to install a phone line / 	

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	<p>broadband</p> <ul style="list-style-type: none"> • The Granite Sign has arrived • PIR Lighting is required and will cost £128. The purchase was proposed by Cllr Billows, seconded by Cllr Critchley, and accepted by the Council. 	Cllr Billows
19/013	<p>A report on Defibrillators Maintenance Cllr Moores led a conversation on the Village's 'Defib's' as follows;</p> <ul style="list-style-type: none"> • Established that KPC's two Defibs were supplied by the British Heart Foundation • The Warranty Address needs changing • Council to check Defib located at Pharmacy fortnightly <p>Actions:</p> <ul style="list-style-type: none"> • Clarify who at the Institute is monitoring the Defib maintenance • Look into providing / organising addition training • Build a list of Defibs in the Village, question could be asked through Village News 	Page 3 Clerk
19/014	<p>Hedge Cutting Along Waterloo Lane Cllr Moores informed Council of a complaint that had been registered with CWAC regarding the cutting of a private hedge / tree in Waterloo Lane. Cllr Moores followed up this complaint with CWAC following a significant delay of response, but it was finally established that CWAC were not responsible. No further action required but resident wanted it raising at Council</p>	Cllr Moores
19/015	<p>WW1 Commemorative Benches Cllr Moores informed Council that the two benches had arrived complete with securing brackets. Asked the Clerk to confirm if payment had been made and if not that a cheque could be raised. Cllr Moores is to concentrate on installing new bench in Cemetery and Council is to invite Cllr Ralph Oultram to unveil the bench when installed. Members to provide Clerk with other community groups that should be invited too.</p>	Clerk / Cllr Moores
19/016	<p>Future of the Horseshoe PH Sign Cllr Moores confirmed that he had secured the former Horseshoes PH sign and confirmed that</p>	

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	<p>the local Horseshoes Garage may be interested in displaying it. Cllr Moores had also spoken to the local Co-op who were unsure if they could display it. Cllr Moores confirmed that the Garage also owned the vacant wall opposite the Co-op which would be an appropriate place to display it and Cllr Critchley confirmed that Cllr Moores should purchase any materials needed to display the sign in due course.</p>	<p>Cllr Moores</p>
<p>19/017</p>	<p>Neighbourhood Plan Cllr Jones confirmed to Parish council the following;</p> <ul style="list-style-type: none"> • Clerk will receive future minutes of Neighbourhood Planning Group to publish to all Members. • The NPG will be arranging a series of 'Drop-In' to talk more about the report • Next Meeting of the Group will be in February • Main Questionnaire for next stage of plan to be published before the end of March • Cllr Pownall made observations around the statistics and data of the report that had previously been published 	<p>Cllr Jones</p>
<p>19/018</p>	<p>Planning Applications: Resolved that the responses recommended by the planning group be accepted and sent to Cheshire West. Cllr Critchley will send responses to CW&C. See report.</p> <p>Cllr Pownall highlighted that a number of trees had been felled on a site, already approved by CWAC, but requiring the trees to be left in situ. There was also a wide conversation around the use of Tree Preservation Orders.</p>	<p>Page 4</p> <p>Cllr Critchley</p>
<p>19/019</p>	<p>Kingsley Transition Initiative Clerk to liaise with Mr A Arthur</p>	<p>Clerk</p>
<p>19/020</p>	<p>Finance: Finance Items below were deferred to allow Council to review Budget</p> <ul style="list-style-type: none"> • To agree payments on the attached schedule - Deferred • To note receipts - Deferred • To receive a Bank Reconciliation and to agree by signature - Deferred 	

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	<p>Cheque's needs raising for Pharmacy & S Nicholls - Agreed by Council</p> <p>Salary of previous Clerk need settling - Agreed by council</p> <p>Budget</p> <p>Discussion surrounding the proposed Budget and Precept for the forthcoming year. Two options were presented as recommended by the Budget Working Group and option two was proposed by Cllr Billows, seconded by Cllr Fletcher and agreed by the Council</p>	Clerk
19/021	<p>Correspondence Received.</p> <p>A question was raised with regard to a Freedom of Information Request received by the council with regard to the Community Fund - Cllr Critchley confirmed that this has been dealt with by the previous Clerk.</p> <p>A conversation took place regarding the communications policy of the Council and it was confirmed to all Members of the Council, alongside that of the Clerk, that the current procedure should be continued to be followed.</p> <p>A question was asked surrounding the Higher Haynes Report and its distribution. The report should be circulated to all Members Cllr Billows is to construct a table of Cllrs and to confirm which Cllrs should receive what emails from the Clerk</p> <p>Cllr Critchley informed the Council that there are to be Seminars surrounding Elections offered through CHALC at the cost of £35</p>	Clerk
18/200	<p>Date of Next Meeting Tuesday 19 February 2019 at 7.30pm</p>	

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