

KINGSLEY PARISH COUNCIL

Minutes of a Meeting of Kingsley Parish Council held in Kingsley Community Centre on Tuesday 18 June 2019 at 7.00pm

Meeting No. 4
Commenced 7.00pm

Finished 9.30pm

Present	Cllr J Critchley (Chair), Cllr S Billows (Vice Chair), Cllr D Fletcher, Cllr C Pownall, Cllr D Moores, Cllr C Jones, Cllr J Black, Cllr D Crossley	Action Page 1
Attending	Locum parish clerk	
REF.		
19/100	Apologies received from Cllr G Warburton	
19/101	Declarations of Interests relating to any item on the agenda. No Declarations	
19/102	Public Participation Resident GS made a representation with regard to planning item 19/01164/FUL. Three main points were put forward by GS , that the development would most certainly cause a noise and visual disturbance, the access and regress of the proposed site is poor and as the development falls within the green belt, the development falls foul of the NPPF. A conversation took place with the Parish Chair where Cllr Critchley confirmed that the Parish Council has submitted an objection. Cllr's Moores and Pownall also spoke with GS during the conversation. Resident C also spoke to support resident GS to highlight planning areas of concern. Points included the proposed use of the site for personal or commercial use, reiterated the site was in the green belt and queried the actual size and description of the development. PCSO - was not in attendance and previous report had been forwarded to Councillor's.	Clerk
19/103	To resolve to accept the minutes of the last meeting: Minutes accepted as corrected.	Clerk
19/104	To receive: Update from Cllr Denyam. Cllr	

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	Denyam was not in attendance on this occasion and no report was tabled.	Clerk
19/105	To receive and resolve: Report from Policy & Process Committee. Council received the report as tabled by Cllr Billows and resolved to accept the recommendations from the Committee.	Cllr Billows
19/106	To receive and resolve: Report from Cemetery & Office Management Working Group. Cllr Moores asked for confirmation that the appointment of an Administrative Assistant would be short term and operate as 'task and finish', Cllr Billows confirmed this would be the case. Cllr Moores was happy to support given this was the case. Council received the report as tabled by Cllr Billows and resolved to accept the recommendations from the Committee.	Cllr Billows
19/107	<p>To receive and resolve: Report from Village Environment Working Group. The Locum Clerk confirmed the serving members of the working group and requested that Cllr's meet to elect a Chair and create a Terms of Reference.</p> <p>Cllr Moores updated the Council on the progress of the new planters for the Village and confirmed that the Council would require a street furniture licence when they were installed. Councillor's are also aware of the local Women's Institute wishing to 'sponsor' one of the planters and that there would be continuing conversations to ascertain what support might be available.</p> <p>Cllr Fletcher updated the Council on the Light, situated on the playing field, which had previously been reported as faulty. The repairs are a work in progress.</p> <p>Council resolved to purchase several 'stakes' to stabilise trees that had been previously planted by the Council.</p> <p>Council is to monitor the shelter at the top of the playing fields with regard to possible maintenance requirements and anti-social behaviour.</p>	Clerk Cllr Moores
19/108	To receive and resolve: Report from Planning and Conservation Working Group. The Locum Clerk confirmed the serving members of the working group. At this point a conversation took place with regard to the membership of the group which resulted with Cllr Fletcher stepping down, his place being filled by Cllr Crossley.	Cllr Critchley
19/109	To receive and resolve: Report from	

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	<p>Neighbourhood Planning Working Group. Cllr Jones confirmed that a terms of reference would be provided and that there is currently one vacancy available for Councillors to join.</p> <p>Cllr Jones also confirmed that the initial questionnaire and information gathered from the various events had been used to create the Main Questionnaire which would hopefully be distributed with the Kingsley News this month.</p> <p>The Steering Committee will be looking for additional funding from Locality and that research was ongoing including areas like 'Character Zones'.</p> <p>The draft plan is pencilled in for the End of the year and the Referendum is planned for Spring / Summer 2020.</p>	Cllr Jones
19/110	To receive: Report from Outside Bodies Representatives. No reports tabled on this occasion.	Clerk
19/111	To receive: Cherry Trees on Playing Fields. Cllr Fletcher had received a comment about light being blocked into a property bordering a previously planted cherry tree. Council needs to consider if it needs a new Tree Survey. Item passed to appropriate working group.	Cllr Fletcher
19/112	To receive: Switch to Unity Bank. Item deferred.	Clerk
19/113	To resolve: Appointment of permanent Parish Clerk. As previously discussed during the cemetery & office management working group agenda item, Cllr Black was confirmed as the liaison with ChALC who will be undertaking the recruitment exercise.	Clerk
19/114	To resolve: Planning Applications. As per agenda notes / comments	Cllr Critchley
19/115	<p>To receive and resolve: Finance. Council received a review of the annual accounts from the locum clerk detailing items such as the AGAR, Accounts, Bank Reconciliation etc. Council resolved that the Accounts be passed to the Internal Audit on the 20th June.</p> <p>Council agreed to hold an EGM to consider the Internal Auditors Report on the 28th June and to then forward to the External Auditor.</p>	Clerk
19/116	Correspondence Received.	

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	The Clerk informed the Council that all correspondence into the Council had been forwarded to Councillor's as appropriate. Any specific queries, including queries surrounding previous Minutes and the Cemetery, have been dealt with by the Clerk.	Clerk
19/117	Chairs Items Cllr Critchley updated Council that Cllr Crossley will be joining her at the Parish Councils meeting held by the Police and Crime Commissioner.	Cllr Critchley
19/117	Clerks Items Nothing to report	Clerk
19/118	Date of Next Meeting Tuesday 28 June 2019 at 11:00am	