

KINGSLEY PARISH COUNCIL

Minutes of a Meeting of Kingsley Parish Council held in Kingsley Community Centre on Tuesday 19 March 2019 at 7.00pm

**Meeting No. 3
Commenced 7.00pm**

Finished 9.30pm

Present	Cllrs J Critchley (Chair), S Billows, D Fletcher, C Pownall, D Moores, Cllr C Jones, Cllr A Dedman, Cllr G Warburton	Action Page 1
Attending	Locum parish clerk	
REF.		
19/049	Apologies received from Cllrs Wilson & Molyneux	
19/050	Declarations of Interests relating to any item on the agenda. None	
19/051	<p>Public Participation.</p> <p>Resident Mr Hutchinson expressed his concerns about items surrounding the Cemetery and the timescales involved to date. Both the Chair and Locum Clerk explained progress was taking place but due to staffing issues, this had not taken place as quickly as anticipated.</p> <p>Locum Clerk to approach ICCM with regard to clarity around Cemetery Standing Orders and Working Group to reconvene after the Election to confirm advice.</p> <p>PCSO – was not in attendance but report tabled.</p> <p>Post Meeting - Locum Clerk has met with local PCSO whilst he undertook his first 'Policing' Surgery on the 22/03/19.</p>	Clerk
19/052	To resolve to accept the minutes of the last meeting - Minutes accepted as corrected.	Clerk
19/053	Borough Councillor Remarks – Cllr Oultram did not attend on this occasion.	

19/054	<p>Playing Field Report Cllr Fletcher reported that a local resident, Mrs White, had contacted him with regard to a Cherry Tree he believes she had previously planted, within the playing fields, that is in need of maintenance. Council discussed the matter and agreed that it should come back as an Agenda Item after the Election in May.</p>	<p>Cllr Fletcher Clerk</p>
19/055	<p>Cemetery Report Cllr Warburton reported the following:</p> <ul style="list-style-type: none"> • That he had met with Sunrise Gardens regarding Cemetery Maintenance • Council discussed the Wall Repairs / Alterations to the entrance of the Cemetery which had previously been damaged. The Council agreed that it was a health and safety issue and proposed the Kingsley Landscapes undertake the work. This was proposed by Cllr Warburton and seconded by Cllr Billows. • War Memorial brass plate may need removing to allow it to be updated with additional name. Cllr Warburton to contact appropriate trader in Frodsham. 	<p>Cllr Billows Cllr Warburton</p>
19/056	<p>Cemetery Policy & Management Working Group Report Locum Clerk to meet with the Northwich Town Clerk to facilitate moving forward with several Cemetery queries.</p>	<p>Clerk</p>
19/057	<p>KPC Boardroom Cllr Billows provided information as follows;</p> <ul style="list-style-type: none"> • Liaison with BT continues, Cllr Billows looking for two credits for charges placed on the Council's Account. • The Zoostrom Computer is U/S, Parish Council wishes to thank Simon Sherlock & Angela Pennington, Whartons Lake Garage for providing assistance in setting up a temporary system. • Cllr Warburton has removed the excess shelving for storage. • Files / Stationary has all now arrived, the review of papers has begun. 	<p>Cllr Billows</p>

19/058

A report on Kingsley Parish Council Village Enhancements

Due to the restrictions placed on the Parish Council due to the forthcoming elections, the following was discussed with all decisions to be agreed in June.

Horse Shoe Pub Sign

- **Cllr Moores** believes that the location of the sign(s) needs to be near the site of the Garage and former Pub.
- Suggested that they should be placed on the KPC owned Bus Shelter, one either side.
- **Cllr Moores** has clarified that no planning documents will be required as it's a permitted development.

Improvements to the Cross

- **Cllr Moores** informed that there had been very positive feedback re: New Metal Bench.
- There are currently 3 planters, 1 litter bin and 'finger post' sign that need renewing.
- CWaC have agreed to replace 2 bins, one by cross and one by bus stop, plus 1 planter (including base and compost).
- KPC would replace 2 planters at own expense.
- CWaC preferred supplier would supply our planters.

Finger Post Sign

- Quotes for repainting need to be sourced.
- Opportunity to look for external funding for these items.

Grass Verge Protection Posts

- CWaC are happy for the current posts to be removed.
- No cost – Councillors would remove.

Bench at Playing Fields

- Path introduced around playing fields have been very successful.
- Several residents have approached **Cllr Moores** with regard to the introduction of seating at the 'top part' of the field.
- **Cllr Critchley** suggested that any bench should

19/059	<p>Community Arts Project Cllr Moores referred to the possibility of undertaking a Community Arts Project. Would need to speak with suitable partners including Planning Department to ensure we follow protocols. Conservation Area would also need to be taken into account depending on the location. Funding could also be available for this.</p>	Cllr Moores Clerk
19/060	<p>Town Farm Quarry Update Cllr Pownall to supply written report</p>	Cllr Pownall
19/061	<p>Neighbourhood Plan Cllr Jones having previously provided the minutes of the Neighbourhood Planning Group, added the following.</p> <p>That new meetings are confirmed as 06th April 2019 (10:00 – 13:00, Community Centre) & 10th April 2019 (18:00 – 21:00, The Institute) and that the Housing Needs Survey has been completed and distributed to Cllrs.</p> <p>Council discussed Cllr Jones update including Housing Needs Survey. Cllr Moores added that KPC may wish to add Questions to the Neighbourhood Planning Survey.</p>	Cllr Jones
19/062	<p>Planning Applications The proposed submissions were accepted. Cllr Critchley to submit the comments to CWaC</p>	Cllr Critchley
19/063	<p>Kingsley Transition Initiative Cheques have been raised and passed to KTI for distribution to their nominated beneficiaries.</p>	
19/064	<p>Finance</p> <ul style="list-style-type: none"> • Council agreed payments as per schedule • Council noted receipts • Council received a Bank Reconciliation and agreed by signature 	

<p>19/065</p>	<p>Correspondence Received.</p> <p>Ms Jewell-Liggins KPC received a letter from Ms Jewell-Liggins with regard to the poor repair of the footpath down Hollow Lane. Council addressed that there is no Pram / Pushchair access and no disabled access either. Cllr Moores to assist Clerk to write to CWaC to seek remedy.</p> <p>Ms Tracy Remmington</p> <p>A letter has been received from the land owner / developer of 52 Top Road regarding felling of trees at the rear of their property reported in January KPC Meeting, Ref 19/018.</p> <p>At that meeting, Parish Council discussed the recent felling of trees in woodland at a number of sites across the village associated with various planning applications.</p> <p>It was agreed, that the Council should acknowledge receipt of the letter which should be retained on file. In accordance with GDPR obligations, all letters circulated must be anonymised.</p>	<p>Clerk</p>
<p>19/066</p>	<p>Chairs Items</p> <p>Cllr Critchley suggested to the Council the following;</p> <ul style="list-style-type: none"> • Annual Parish Meeting will be held on the 16th April 2019 at 7:00pm • Kingsley Parish Council scheduled for the 16th April will be cancelled due to the pending Elections. <p>Council unanimously agreed.</p>	
<p>19/067</p>	<p>Clerks Items</p> <p>The Locum Clerk confirmed that details of the proposed Unity Trust Bank Account would be circulated to Members.</p>	
<p>19/068</p>	<p>Date of Next Meeting Tuesday 21 May 2019 at 7.00pm</p>	