

KINGSLEY PARISH COUNCIL

Minutes of a Meeting of Kingsley Parish Council held in Kingsley Community Centre on Tuesday 28 May 2019 at 7.00pm

**Meeting No. 3
Commenced 7.00pm**

Finished 9.30pm

Present	Cllr J Critchley (Chair), Cllr S Billows (Vice Chair), Cllr D Fletcher, Cllr C Pownall, Cllr D Moores, Cllr C Jones, Cllr G Warburton, Cllr Black, Cllr Crossley	Action Page 1
Attending	Locum parish clerk	
REF.		
19/070	Apologies received from Cllr Jones	
19/071	Declarations of Interests relating to any item on the agenda. Cllr Pownall & Cllr Black declared an interest with regard to specific Planning matters	
19/072	Public Participation. Resident MP expressed her concerns about the Land at Kinsbrook, Dark Lane and the number of times this (or similar applications) had been received by CWaC Planning. MP offered several planning reasons why this application should be again Refused and hoped that KPC would write to CWaC Planning rejecting the proposal. Resident RB also spoke to support resident MP to highlight Planning areas of concern. Borough Councillor Denyam also spoke with regard to the Planning matter highlighting the current rules surrounding Planning and commented that the decision would be made on 06 th June. PCSO – was not in attendance and no report tabled.	Clerk
19/073	To resolve to accept the minutes of the last meeting - Minutes accepted as corrected.	Clerk

19/074	To resolve: Election of Chairperson – Cllr Critchley was nominated and seconded. Cllr Critchley was elected by the Council to continue as the Chairperson for the Parish Year ahead.	Clerk
19/075	To resolve: Election of Vice Chairperson – Cllr Billows was nominated and seconded. Cllr Billows was elected by the Council to become the Vice Chairperson for the Parish Year ahead.	Chair
19/076	To resolve: Thanks to previous Councillor's – Council resolved that the Locum Clerk write to the three 'retired' Councillor's and the former Borough Councillor to thank them for their service.	Clerk
19/077	To Resolve: To appoint Members of the following Committee and Working Groups – Council resolved the Clerk provide Members a list of proposed Councillor's for the following Committee and Working Groups; 1, Policy & Process Committee (Clerk + Chair + Vice Chair & 1 Council Representative) 2, Cemetery & Office Management Working Group (Clerk + 3 Council Representatives) 3, Village Environment Working Group (Clerk + 4 Council Representatives) 4, Planning & Conservation Working Group (Clerk + 5 Council Representatives) 5, Neighbourhood Planning Working Group (Minimum of 2 Council Representatives)	Clerk
19/078	To Resolve: To appoint Members to outside bodies – 1, Town Farm Quarry – Cllr Pownall 2, ChALC – Cllr Critchley 3, Cheshire Police and Crime Commissioner Parish Group – Cllr Critchley 4, Frodsham Wind Farm Community Forum – Clerk asked to write to the Forum asking what is required from a Parish Councillor before appointing	Clerk
19/079	To Receive: Key Inventory – Clerk to request each Councillor to provide details of Parish Council Keys held	Clerk
19/080	To resolve: Standing Orders - Council accepted the Standing Orders 2019	Clerk
19/081	To resolve: Financial Regulations – Council accepted the Financial Regulations 2019	Clerk
19/082	To Resolve: Complaints Procedure – Council deferred to the next meeting of the Policy & Process Meeting	Clerk

MINUTES SUBJECT TO APPROVAL AT THE NEXT COUNCIL MEETING

19/083	To Resolve: Freedom of Information and Publication Scheme – Council deferred to the next meeting of the Policy & Process Meeting	Clerk
19/084	To Resolve: Communication and Social Media Policy Scheme – Council deferred to the next meeting of the Policy & Process Meeting	Clerk
19/085	To Receive: Confirmation of Insurance arrangements – The Clerk confirmed that the Council had the required Insurance in place.	Clerk
19/086	<p>Borough Councillor Remarks – Cllr Deynem</p> <p>Cllr Deynem thanked the Council for the standing invitation to speak at Parish Council.</p> <p>Cllr Deynem gave details of the a large ‘Single Member Ward’ Sandstone stretching from Ashton Hayes across to Kingsley, fascinating to have so many individual Parish Council’s but there are clear synergies between them and discussed a possible Forum. Cllr Deynem also spoke of a ‘Sandstone’ Website which could act as a focal point for various policies and general information.</p> <p>There was a general conversation around what Interaction the Council would like with the Borough Councillor and a discussion surrounding the ‘Call-In’ procedure for Planning Issues with CWaC.</p>	Cllr Deynem
19/087	<p>Playing Field Report – Tabled Report</p> <p>Cllr Fletcher also made note of a Light fixture that may need repairing and the Clerk to investigate, with the PCSO, reports of a Homeless gentleman that may be living in and around the park.</p>	Cllr Fletcher Clerk
19/088	<p>Cemetery Report</p> <p>Cllr Warburton reported the following:</p> <ul style="list-style-type: none"> • That the wall at the entrance of the Cemetery has been repaired. • Highlighted a delay in payment to the Contractor, The Clerk confirm this had been remedied. • Cllr Billows confirmed that the additional inscription to be placed on the Memorial does not need additional permission from the Commonwealth War Graves Commission if appropriate documentation is in place. • Membership of the ICCM is still pending. 	Cllr Warburton

19/089	<p>KPC Boardroom Cllr Billows provided information as follows;</p> <ul style="list-style-type: none"> • Provided Cllr Deynem a 'potted history' of the Boardroom • Updated Council on issues with BT • Council Resolved to purchase office consumables for the printer • Confirmed a work plan inc. Insurance and Asset Register that she would be working on with the Clerk 	Cllr Billows
19/090	<p>To receive: A report on Village Enhancements – Tabled Report</p> <p>Council debated the proposal placed before it by Cllr Moores.</p> <p>Resolved: That KPC to pay for the installation of one planter alongside a second supplied by CWaC. The cost would be £680.</p> <p>Cllr Moores to speak to both CWaC to confirm requirements and to Mr Nichols to source costs for a planting scheme in front of the Chemists.</p>	Cllr Moores Clerk
19/091	<p>Town Farm Quarry Update Cllr Pownall confirmed that there was a new Operator at the quarry. He also confirmed that the Forum (containing the three Parish Councils) would not be liaising with the new operator until the required survey is undertaken and provided to the Mineral Planning Authority.</p>	Cllr Pownall
19/092	<p>Neighbourhood Plan – Previous Minutes circulated</p> <p>Cllr Moores informed Council that the Main Survey will be published End of June / Start of July and that it would be much more detailed than the previous one. This Survey will help form the vision and main objectives of the Neighbourhood Plan.</p> <p>Drop in events will also be held and this will all be used to produce a draft plan late 2019 / early 2020.</p>	Cllr Moores
19/093	<p>Planning Applications The proposed submissions were accepted. Cllr Critchley to submit the comments to CWaC</p>	Cllr Critchley

19/094	Community Speed Watch General discussion around the implementation of a Speed Watch Team in Kingsley. The Parish Council whole heartedly support the formation of the group and believe that the PCSO needs to be heavily involved moving forward.	Cllr Critchley
19/095	Finance <ul style="list-style-type: none"> • Council agreed payments as per schedule • 2018/19 Financial Results were deferred • Bank Reconciliation was deferred 	
19/096	Correspondence Received. The Clerk informed the Council that all correspondence into the Council had been forwarded to Councillor's as appropriate. Any specific queries, including queries surrounding previous Minutes and the Cemetery, have been dealt with by the Clerk.	Clerk
19/097	Chairs Items Cllr Critchley had no specific update.	Chair
19/098	Clerks Items The Clerk confirmed a draft schedule of meetings, confirming the continuation of holding meetings on the evening of the third Tuesday of every Month.	Clerk
19/099	Date of Next Meeting Tuesday 18 June 2019 at 7.00pm	