

KINGSLEY PARISH COUNCIL

MINUTES OF THE MEETING OF KINGSLEY PARISH COUNCIL HELD IN THE KINGSLEY COMMUNITY CENTRE ON TUESDAY

17 January 2017 at 7.30pm

Present: Councillor S. Billows
Councillor J. Cliff
Councillor F. Crane
Councillor D. Crossley (Vice Chairman)
Councillor D. Fletcher
Councillor C. Jones
Councillor C. Pownall
Councillor D. Vickers
Councillor G. Warburton
Councillor R. Wilson

In attendance: Mrs J. Preston (Clerk)

MEETING No 8

REF.	DISCUSSION	ACTION
17/001	Apologies for Absence Councillor D. Moores	
17/002	Minutes of the Meeting held on 21 December 2016 The Minutes of the meeting held on the 21 st December were approved and signed by the Vice Chairman as a true and correct record.	
17/003	Matters Arising None	
17/004	Chairman's Remarks In the absence of the Chairman the Vice Chairman raised matters as requested by the Chairman at various points within the meeting.	
17/005	Opportunity for Public to raise issues Graham Wood, Allan Arthur and Simon Sherlock of the KTI Committee informed the Council that Kingsley Transition Initiative (KTI) is officially closing down. KTI had been in existence since 2009 and during that time had managed several projects such as placing solar panels on the roof of the Community Centre, set up the Allotments in the village as well as the monthly market, had assisted with	

	<p>school projects and sponsored the tennis club. Public support was now petering out and the KTI Committee felt it was time to close down. Allan Arthur stated that at present there is £2375 left in KTI funds and after various works have been paid for and once the final audit is completed, KTI had agreed to offer the remaining funds to the Kingsley Parish Council Community Fund. The KTI Committee would like to learn of any projects that the funds would be able to support. Both Graham Woods and Simon Sherlock intend to carry on supporting their own sustainability projects.</p> <p>The Vice Chairman said he was sorry to hear of the demise of KTI and thanked the KTI Committee for the kind offer of the funding towards the Community Fund. He said that as 2017/2018 will be the first year of the Community Fund it has been decided by the Parish Council to see firstly if it is a success. He thought that the KTI funds may be able to fund a project in the following year once a decision is made by the Parish Council as to whether to continue with the Community Fund scheme.</p> <p>Councillor Pownall enquired as to the future of the quarterly market and the allotments. Simon Sherlock stated that the market would no longer continue unless someone came forward to run it, but that the allotments are run by a separate entity with their own committee so would continue into the future.</p> <p>The Vice Chairman thanked the KTI representatives for attending the meeting and informing the Parish Council of the situation.</p> <p>PCSO Flanagan attended the meeting to inform the Parish Council that he and John Copczyk were the 2 PCSOs who would be police representatives in Kingsley and surrounding villages of Sutton Weaver, Norley, Crowton and Hatchmere. They are officially the PCSOs for Frodsham and Helsby but had funding to assist with police matters within Kingsley and the surrounding parishes. They would set up monthly clinics to be held in the Mill House Café Kingsley which would be advertised on the village website and posters displayed within the village. The main issues appeared to be speeding and parking, both of which the PCSOs would assist with as they could.</p>	
17/006	<p>Planning Issues</p> <p>1. Council TO NOTE the Planning decisions made by CWAC:</p> <p>Council to NOTE the Planning decisions made by the Borough Council 16/05201/FUL Chapel Works Bushells Lane Kingswood APPROVAL</p> <p>2. APPLICATIONS FOR CONSIDERATION</p> <p>6/05436/FUL Manor Cottage Hillfoot Lane Kingsley Demolition of existing structures & two storey rear extension NO OBJECTION (Decision made by planning working group owing to date for the planning application comments being 9 Jan 2017)</p>	

	<p>16/05249/FUL 2 Westbrook Road Kingsley Replacement and repositioning of 2 metre high fence NO OBJECTION.</p> <p>After discussion it was agreed that as the fence was being repositioned to the original building line the majority view was that there would be no objection. There was one objection but the vote was passed nine to one for the Council's Comments to be accepted.</p> <p>RESOLVED THAT there would be No Objection to the planning application.</p> <p>b) Conservation Area Update. The Vice Chairman reported that the Chairman had been unable to make contact with CWAC with regard to reviewing the existing conservation area within the village and making sure that it is still relevant and covers the right area. The Chairman is still pursuing CWAC for a response.</p>																									
17/007	<p>Finance</p> <p>(a) To agree the following payments and sign cheques:</p> <table border="0"> <tr> <td>Sutton Agricultural Services</td> <td>£147.60</td> <td>2868</td> </tr> <tr> <td>BT</td> <td>£ 28.75</td> <td>D/D</td> </tr> <tr> <td>Suez</td> <td>£ 27.97</td> <td>2869</td> </tr> <tr> <td>J Preston Jan Salary</td> <td>£322.36</td> <td>2870</td> </tr> <tr> <td>A Walker Jan Salary</td> <td>£192.24</td> <td>2871</td> </tr> <tr> <td>HMRC Jan Tax</td> <td>£128.60</td> <td>2872</td> </tr> <tr> <td>Kingsley Community Assoc</td> <td>£240.00</td> <td>2873</td> </tr> <tr> <td>Woodhouse Electricals</td> <td>£143.98</td> <td>2874</td> </tr> </table> <p>(b) To note payments received: None</p> <p>(c)Council received the Financial Report & Bank Reconciliation up to 31 December 2017 (circulated)</p> <p>(d) Minutes of the Budget Meeting held on 20th December 2016 require approval (previously circulated)</p> <p>The Precept for 2017/2018 will be £24,100, the same as 2016/2017. An amount of £1860 to be added to the Community Fund.</p> <p>RESOLVED THAT an amount of £1860 to be added to the Community Fund. Proposed by Councillor Billows Seconded by Councillor Fletcher. Agreed unanimously.</p> <p>The Vice Chairman was asked by the Chairman to raise the issue of funding the Newsletter by £100, enquiring how the money would be used. Councillor Wilson stated that it would be for the benefit of the Parish Council who used the</p>	Sutton Agricultural Services	£147.60	2868	BT	£ 28.75	D/D	Suez	£ 27.97	2869	J Preston Jan Salary	£322.36	2870	A Walker Jan Salary	£192.24	2871	HMRC Jan Tax	£128.60	2872	Kingsley Community Assoc	£240.00	2873	Woodhouse Electricals	£143.98	2874	
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	<p>Newsletter to promote its activities and raise awareness of the Parish Council. There was discussion as to how the Newsletter is funded and it was decided that the Clerk should contact the KCA Committee to request information regarding Newsletter funding.</p> <p>Contractors for Ground Maintenance in the Playing Fields for 2017/2018 were confirmed as Mid Cheshire Grounds Maintenance.</p> <p>Proposed by Councillor Jones Seconded by Councillor Fletcher Unanimously agreed</p> <p>Contractors for work on the Public Rights of Way for 2017/2018 were confirmed as Mid Cheshire Grounds Maintenance.</p> <p>Proposed by Councillor Fletcher Seconded by Councillor Crane Unanimously agreed</p> <p>Contractor for Grass Cutting in the Cemetery for 2017/2018 was confirmed as Sunrise Gardens.</p> <p>Proposed by Councillor Warburton Seconded by Councillor Billows Unanimously agreed</p> <p>The clerk would write to the contractors confirming Council's decision.</p> <p>RESOLVED THAT Mid Cheshire Grounds Maintenance be confirmed as the contractor for ground maintenance in the Kingsley Playing Field and for works on the Public Rights of Way. Sunrise Gardens be confirmed as the contractor for grass cutting within the Cemetery.</p>	<p>JP</p> <p>JP</p>
17/008	<p>Borough Councillor Remarks Councillor Oultram had no specific information, but was attending the meeting in order to catch up on Kingsley Parish Council matters.</p>	
17/009	<p>Playing Field Report Councillor Fletcher had requested prices from four contractors regarding work to be carried out on the trees within the playing field following the tree survey by CWAC. Councillor Fletcher hoped to bring contractor's tenders to the February meeting of the Parish Council.</p> <p>Woodhouse Electricals quote for repairing the lights in the playing field of £225.60 inc VAT was accepted by the Council and the Clerk would arrange for the works to be completed.</p> <p>Proposed by Councillor Jones Seconded by Councillor Warburton Unanimously agreed.</p>	<p>DF</p>

	<p>Councillor Fletcher reported that the two new pieces of children’s play equipment are very stiff to use. Councillor Jones will contact Horticon in order for them to check the equipment which had only recently been installed.</p> <p>Councillor Jones reported that following a survey on Facebook, three pieces of playing equipment were requested by Kingsley Residents to be installed on the playing field:-</p> <ul style="list-style-type: none"> • A Zipwire • A Rotor Web • Swings <p>Two quotes had so far been received:- Horticon £24,000 Wicksteed £19,905</p> <p>CWAC are holding S106 monies of £3,248, leaving a shortfall in the region of £16,000. Councillor Jones would consider applying to Tesco for monies but it would still leave further funding required.</p> <p>A discussion ensued regarding the cost of the equipment and that if the project went ahead it might mean that there would not be enough in the Kingsley Parish Council funds for other projects.</p> <p>Councillor Jones will obtain a third quote and will bring a full report to the February meeting.</p> <p>Councillor Jones also reported that she wished to apply to CWAC’s Members Budget for funding in order to pay for the two Noticeboards one in the Cemetery and one in the Playing Field. The proposal was put to the Council</p> <p>Proposed by Councillor Jones Seconded by Councillor Crane Unanimously agreed</p> <p>RESOLVED THAT Councillor Jones would apply to CWAC’s Members Budget for funding of two noticeboards.</p>	<p>CJ</p> <p>CJ</p>
17/010	<p>Cemetery Report</p> <p>Councillor Warburton reported that two quotes had been received for the replacement of the flooring in the Boardroom:- N Mort £1030 Drifford Constructing £1250.</p> <p>He suggested that Council accept the quote from N Mort.</p> <p>Proposed by Councillor Warburton Seconded by Councillor Fletcher Unanimously agreed</p>	

	<p>The Clerk would inform the contractors of the Council's decision.</p> <p>RESOLVED THAT the Council would accept the quote from N Mort for works to the floor of the Boardroom.</p> <p>Councillor Warburton stated that he would obtain quotes for landscaping an area of the Extension of the Cemetery in order to construct a new section for cremation plots.</p> <p>The Vice Chairman informed the Council that the Painting of the Cemetery Plots had been removed from the Boardroom by the Chairman in order to prevent its condition deteriorating. The Council decided to ask the Parish Church if they would like to take possession of the Painting.</p> <p>The Clerk would contact the St Johns's Church for their response.</p>	<p>JP</p> <p>GW</p> <p>JP</p>
17/011	<p>Transport/Highways</p> <p>Councillor Pownall confirmed his File Note that had been circulated prior to the meeting.</p> <p><i>Town Farm Quarry</i> <i>' Further to last months report there has been significant activity in tipper wagon movement through Kingsley over the Christmas period and into the New Year some of which was observed during the KPC parking survey. These vehicles are now bringing in restorative materials to the quarry. The January meeting of the the three local councils with CWAC Planning has been postponed until early February when a full report of the current situation will be presented to attending councillors.'</i></p> <p><i>B5152/Delamere Road Junction</i> <i>'We are still awaiting a report from CWAC Highway engineers on the proposal to change signage at this junction'</i></p> <p>Councillor Pownall will bring a further report to the February Council meeting.</p> <p>Councillor Vickers reported on a meeting at Kingsley Community School and CWAC's Highways department. It was discussed that part of the School's playing field could be used for parking but Councillor Vickers said that subsequently this was discarded by the School as being too expensive. Highways were also looking at extending the car park opposite the school in Middle Lane, although funds were very limited. Also a one way system was also being discussed for Middle Lane but no decision was made.</p> <p>Regarding Hollow Lane Councillor Vickers stated that there was very little chance of a 30mile speed limit being introduced. The flashing beacon outside the Community Primary (Top school) on Hollow Lane, was to be moved from the left hand side of the road to the right hand side so it could be seen more clearly when approaching from Kingsley Road ..</p> <p>Highways informed Councillor Vickers that there would be no problem if the Council wished to place bollards on the verge at The Cross as long as they were not too large and intrusive.</p>	<p>CP</p>

17/012	<p>Community Fund Update The Clerk stated that two applications had so far been received, one from the Scouts and one from the Gardening Club. Both the Youth Drama Group and KU17 Youth Club had requested application forms but had not as yet returned completed applications.</p> <p>The Clerk will remind both the Drama Group and KU17 of the final date of 31 January 2017 for applications. The Clerk will also request that a reminder be placed on the village website.</p> <p>Councillor Billows and Councillor Crossley requested that as KU17 did not now receive a grant from the Parish Council that they step down from their positions as designated Councillors between KU17 and the Council, this was agreed by the Council.</p> <p>The Clerk will write to KU17 clarifying the position.</p> <p>RESOLVED THAT Councillor Billows and Councillor Crossley would no longer be designated Councillors for KU17.</p>	<p>JP</p> <p>JP</p>
17/013	<p>Formation of Working Group for Village Car Parking Councillor Crossley produced a paper on the formation of a Car Parking Working Group in order to take matters forward after the surveys carried out before Christmas.</p> <p>It was decided that the Parish Council would establish the Working Group and would then invite specialists who could offer their unique expertise to join the Working Group as required. One or two items on the Terms of Reference would be amended by the Working Group.</p> <p>The Kingsley Parish Council Working Group would consist of Councillor Crossley, Councillor Billows, Councillor Pownall and Councillor Vickers</p> <p>Proposed by Councillor Crossley Seconded by Councillor Fletcher Unanimously agreed</p> <p>RESOLVED THAT a Working Group for Village Car Parking would be established.</p>	
17/014	<p>Frodsham Wind Farm Funding Update Councillor Wilson reported on his discussion with Stephen Snowdon of Peel Energy with regard to any funding that may be available for Kingsley Parish from the Frodsham Wind Farm Community Fund. It would appear that Kingsley is not able to apply as funding only available within Frodsham and Helsby. However as Kingsley Parish is on the very edge of the demarcation line Councillor Wilson is going to make further contact with Stephen Snowdon as to whether a strong project showing real benefit within Kingsley Parish may be considered. It is only charities that can apply to the Fund so Kingsley Parish</p>	

	<p>Council itself could not apply for funding.</p> <p>Councillor Wilson will bring an updated report to the February Council meeting.</p>	RW
17/015	<p>Defibrillators</p> <p>The Clerk reported that some of the items had arrived namely the Training DVD and the Mannikins. It is expected that the defibrillators themselves will arrive within the next few weeks and once received the Clerk will arrange quotes from electricians for installing the defibrillators at the Pharmacy and at the Kingsley & Newton Village Institute. The Clerk will bring the quotes to the Council as soon as possible for discussion.</p>	JP
17/016	<p>Christmas Display</p> <p>The Vice Chairman asked that this item be carried forward to the February meeting for the Chairman himself to present. However the Chairman had asked that assistance was required for removing the Christmas trees from the Co-operative Stores and taking down the lights from the tree on The Brow. Councillor Crossley and Councillor Jones volunteered to undertake this work.</p>	DC/CJ
17/017	<p>Correspondence Received</p> <p>ChALC had issued an invite for nominations of Council Chairmen/Mayors to attend a Buckingham Palace Garden Party on 23 May 2017. The Council unanimously agreed to nominate Councillor Moores (KPC Chairman). Following the draw the successful candidates will be notified personally.</p> <p>The Clerk agreed to return the completed Nomination Form to ChALC.</p> <p>CAMRA had informed the Clerk that they wish to attend the February meeting of the Parish Council.</p>	JP
	Meeting closed at 9.20pm	

Signed:.....

Dated:.....